

AGENDA

Meeting: Chippenham and Villages Area Board
Place: Wiltshire & Swindon History Centre, Cocklebury Road, Chippenham, Wiltshire, SN15 3QN
Date: Tuesday 27 June 2023
Time: 6.30 pm

Including the Parishes of: Biddestone, Castle Combe, Chippenham, Chippenham Without, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell Without, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Bengier, Yatton Keynell.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:00pm

Please direct any enquiries on this Agenda to Stuart Figini (Senior Democratic Services Officer), direct line 01225 718221 or email stuart.figini@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Ross Henning, Lowden and Rowden (Chair)
Cllr Dr Nick Murry, Monkton (Vice-Chairman)
Cllr Liz Alstrom, Chippenham Hardens & Central
Cllr Nick Botterill, By Brook
Cllr Clare Cape, Pewsham
Cllr Adrian Foster, Chippenham Sheldon

Cllr Howard Greenman, Kington
Cllr Peter Hutton, Cepen Park and Hunters Moon
Cllr Kathryn Macdermid, Chippenham Hardenhuish
Cllr Nic Puntis, Chippenham Cepen Park & Derriads

Recording and Broadcasting Information

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Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – Ros Griffiths – email:

Ros.Griffiths@wiltshire.gov.uk

Area Board Delivery Officer – Louisa Young – Email: louisa.young@wiltshire.gov.uk

Democratic Services Officer – Stuart Figini - Email: stuart.figini@wiltshire.gov.uk

Items to be considered	Time
<p>1 Election of Chairman</p> <p>To elect a chairman for the forthcoming year.</p>	
<p>2 Election of Vice-Chairman</p> <p>To elect a vice-chairman for the forthcoming year.</p>	
<p>3 Apologies</p>	
<p>4 Minutes (<i>Pages 1 - 10</i>)</p> <p>To confirm the minutes of the meeting held on 13 March 2023.</p>	
<p>5 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6 Chairman's Announcements</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.</p>	
<p>7 Information Items (<i>Pages 11 - 44</i>)</p> <p>The Board is asked to note the following Information items:</p> <ul style="list-style-type: none"> • Community First • Healthwatch Wiltshire • Update from BSW Together (Integrated Care System) • Wiltshire Council Consultation Portal • Wiltshire Council Information Items: <ul style="list-style-type: none"> ○ Wiltshire Libraries Supporting to Stay Online ○ National Numeracy Day ○ Cost of Living Update ○ Chippenham Library – Celebrating 50 years – quiz ○ Cycling and Walking Plans ○ Chippenham TCPB – One Plan Consultation Update ○ Plans to Re-ignite the Parish Forum 	
<p>8 Partner and Community Updates</p> <p><u>Written Updates</u></p> <p>The Board is asked to note the following written and online updates attached to the agenda:</p> <ul style="list-style-type: none"> • Neighbourhood Policing Team • Fire & Rescue 	

Verbal Updates

To receive any verbal updates from representatives, including:

- Parish and Town Councils
- Other Community Groups

9 **Area Board - End of Year Report** (Pages 45 - 52)

To receive a report from the Strategic Engagement and Partnership Manager and Area Board Delivery Officer.

10 **Area Board - Priorities 2023/24**

To consider the Priority Areas and Councillor Leads 2023/24:

Priority – Youth engagement and supporting positive mental health and wellbeing in young people (Cllr Ross Henning, Cllr Peter Hutton, Cllr Liz Alstrom, Cllr Kathryn Macdermid, Cllr Adrian Foster)

Priority – Addressing climate change (Cllr Nick Murry)

Priority – Promoting wellbeing and reducing social isolation in older and vulnerable people (Cllr Clare Cape)

Priority – Supporting the local economy (Cllr Howard Greenman, Cllr Nick Murry)

Priority – Reducing anti-social behaviour (Cllr Clare Cape, Cllr Liz Alstrom)

11 **Appointment of Representatives** (Pages 53 - 62)

To appoint representatives to outside bodies, to reconstitute and appoint Working Groups for the year 2023/24.

12 **Scottish and Southern Electricity Networks - Registration for Priority Service and Resilient Communities Fund**

To receive a presentation from Mel Grace and Helen Robertson, Scottish and Southern Electricity Network about registration for their priority service and resilient community's fund.

13 **Wiltshire Wildlife Trust - Vincients Wood Update** (Pages 63 - 64)

To receive a statement from Wiltshire Wildlife Trust providing an update on Vincients wood.

14 **Area Board Funding** (Pages 65 - 70)

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

Remaining Budgets:

Community Area	Older & Vulnerable	Young People
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Grant		
£33,527	£7,700	£30,500

Area Board Initiatives:

Ref/Link	Grant Details	Amount Requested
	None	

Community Area Grants:

Ref/Link	Grant Details	Amount Requested
ABG1171	Kington Langley Croquet Club – Club House Replacement	£5,000
ABG1234	Springboard Chippenham – New Laptop	£498
ABG1233	Rag and Bone Arts CIC - No 7 Creative Arts space refurbishment	£5,000

Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
	None	

Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG1163	Hardenhuish School - Coronation Memorial Mosaic	£490.12
ABG1190	The RISE Trust youth – RISE Youth Clubs	£5,000
ABG1224	Youth Success Academy CIC - Mental Health and Entrepreneurship Programme for Disadvantaged Young People	£5,000

Delegated Funding

The Board is asked to note the funding award made under the Delegated Funding Process, by the Strategic Engagement & Partnership Manager, between meetings due to matters of urgency:

- ABG968 - Art Bytes (managed by Dot Art Services) - Art Bytes Celebrating Creativity in Chippenham

Further information on the Area Board Grant system can be found [here](#).

15 **Local Highways and Footpath Improvement Group (LHFIG)** (Pages 71 - 96)

- a) To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 25 April 2023, as set out in the attached report.

Recommendations:

New request submitted since the last meeting:

- 9.11 – Cycle Parking Chippenham – to be approved by the Area Board

Further information on the LHFIG process can be found [here](#).

- b) The Area Board are also asked to receive a petition from residents of Parliament Street.

16 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

17 **Close**

The next meeting of the Chippenham Area Board will be held on 25 September 2023.

MINUTES

Meeting: Chippenham and Villages Area Board
Place: North Wraxall Community Hall, North/Upper Wraxall, SN14 7AF
Date: 13 March 2023
Start Time: 6.30 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Stuart Figini (Senior Democratic Services Officer), (Tel): 01225 718221 or (e-mail) stuart.figini@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Ross Henning (Chair), Cllr Liz Alstrom, Cllr Nick Botterill, Cllr Peter Hutton and Cllr Nic Puntis

Wiltshire Council Officers

Kate Blackburn – Director of Public Health
Sam Howells – Director of Highways and Transport
Louisa Young, Area Board Delivery Officer North
Dom Argar – Technical Support Officer
Stuart Figini - Senior Democratic Services Officer
Camella Town – National Power Outage Project Officer, Wiltshire & Swindon LRF
Chris Manuel - Community Resilience Lead Officer.

Town and Parish Council's

Castle Coombe Parish Council
Kington Langley Parish Council

Partners

Insp Pete Foster - Wiltshire Police

Other

Alison Butler – Carers Champion / Rural Representative
David Loon (Head of Localities/Head of Housing Management)

Fiona Slevin-Brown (Place Director, Wiltshire - NHS Bath and North East Somerset,
Swindon and Wiltshire Integrated Care Board
Chippenham Pride
Rotary Club

Total in attendance: 23

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
14	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Area Board.</p>
15	<p><u>Apologies</u></p> <p>Apologies for absence were received from Cllr Clare Cape, Cllr Howard Greenman, Cllr Kathryn MacDermid, Cllr Adrian Foster, Graham Trickey – Kington Langley Parish Council and Gareth Challiner and Dean Hoskins from the Dorset and Wiltshire Fire and Rescue Service.</p>
16	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 16 January 2023 were presented for consideration and it was;</p> <p><u>Resolved:</u></p> <p>To approve and sign as a true and correct record of the minutes of the meeting held on 16 January 2023.</p>
17	<p><u>Declarations of Interest</u></p> <p>Declarations of interest were made by the following Councillors in relation to agenda item10 - Area Board Funding:</p> <ul style="list-style-type: none"> • Cllr Nic Puntis as a member of Chippenham Town Council • Cllr Liz Alstrom: <ul style="list-style-type: none"> ○ The over 60's Events at the Neeld – as a Town Councillor ○ Chippenham Pride – as a Non-Executive Committee Member for Chippenham Pride ○ The Rotary Clubs application for Chippenham Sea Cadets – as the Mayor of Chippenham Town Council and Honorary President of the Chippenham Sea Cadets
18	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the following written announcements which were noted by the Area Board:</p> <ul style="list-style-type: none"> • National Apprenticeship Week 2023 • Cost of Living Update – Feb 23 • Ask the Leader Event • Fostering

Town, Parish and Partner Updates

Updates from partners were received as follows:

a) Wiltshire Police

The Area Board received a presentation from Insp Pete Foster and noted the written report attached to the supplementary agenda pack. The report provided detail about the performance of the Police over the previous 12 months to January 2023, hate crime overview, local priorities including protection of the most vulnerable, anti-social behaviour and road safety.

Insp Foster responded to comments about:

- Rural crime, especially the theft of farm machinery and goods from barns
- Report incidents that the community are legally obliged to through the usual avenues
- The need for increased patrols to deter motorcycles using Eastern Lane as a cut through
- Placing articles in town and parish magazines

b) Wiltshire Fire and Rescue Service

There was no written report available. The Area Board queried whether the Service were continuing to run the Spectre courses for younger people.

c) BSW Together (Integrated Care System)

The written report attached to the agenda pack was noted.

d) Healthwatch

The written report attached to the agenda pack was noted.

e) Community First

The written report attached to the agenda pack was noted.

f) Parish and Town Councils

- i. **Castle Coombe Parish Council** – The written report attached to the supplementary agenda pack was noted. In addition, Sam Howells, Director of Highways and Transport commented on parking issues being experienced in the Parish, traffic management measures, winter maintenance and undertaking additional enforcement.

g) Alison Butler – Carers Champion / Rural Representative

Alison commented on the very good risk assessments undertaken for the transfer from hospital to home, however, she was concerned about the creation of a risk averse situation producing a backlog in the system with

	<p>patients waiting in hospital until the set up at their homes was appropriate for their needs. Alison also commented on the awareness of the potential health implications later in life of the drug and vaping culture amongst younger people and whether the Council should make this a higher priority.</p>
20	<p><u>Proposal of Emergency Contact Hubs and their purpose - Helping Resilience in the Community</u></p> <p>The Area Board received a presentation from Camella Town (National Power Outage Project Officer) and Chris Manuel (Community Resilience Lead Officer) on a Proposal of Emergency Contact Hubs and their purpose. The update covered the following points:</p> <ul style="list-style-type: none"> • It was outlined that emergency contact hubs were a concept that originated from New Zealand, with it envisaged that every parish and village would have an identified building where they could go to for refuge and information in a national power outage or emergency. • The communications structure of emergency contact hubs was outlined, with initial information being received by the Devizes Police Headquarters, which in turn be able to feed information back to central government. • It was noted that community hubs would be ran and owned by the community, building on community knowledge and experience already in place. • An example of the role that an emergency contact hub would play during a national power outage was provided. • The benefits of having an emergency hub were outlined, including but not limited to, that it would allow communities to be part of a national community resilience network; being able to build on current community resilience structures in place and enabling support for vulnerable people. • The next steps of the proposal were outlined, with those interested encouraged to speak with their communities and to get in touch with wiltshireandswindonprepared@wiltshire.gov.uk. Additionally, the team would visit the proposed hub to discuss the hub itself as well as community resilience and training. <p>Following the presentation, the Area Board noted that Town and Parish Council's had previously formulated community emergency plans and these could go some way in supporting the work of the proposed Emergency Contact Hubs.</p> <p>The Chairman thanked Camella and Chris for a very informative presentation.</p>
21	<p><u>Green Square Accord</u></p> <p>The Area Board received a presentation from David Loon (Head of Localities/Head of Housing Management) about the services provided locally by</p>

	<p>Green Square Accord.</p> <p>Mr Loon commented on the locality model employed by Green Square, the community impact fund and contact information. He then responded to comments and questions about, in particular:</p> <ul style="list-style-type: none"> • Information about the hardship fund and how residents can be signposted towards the fund • Ability to contact the housing officer in the Methuen Park area, especially for older people and those without internet or mobile phones • Engaging with youth and the community via the blue bus programme • Disposal of properties that are no longer economically viable to upgrade/repair • Resolving issues related with the curtilage of Green Square homes • Concerns surrounding the issuing of tenancies to groups of three friends not in a relationship <p>The Chairman thanked Mr Loon for his informative presentation and responding to questions.</p>
22	<p><u>Chippenham Community Hospital</u></p> <p>The Area Board received an update about Chippenham Community Hospital from Fiona Slevin-Brown (Place Director, Wiltshire - NHS Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board (ICB)). The Place-Director reported that an expression of interest for capital funding had been submitted for the development of the Chippenham hospital site and Melksham hospital as two separate proposals, and she was still waiting for a response about the funding request.</p> <p>In response to questions from the Area Board, the Place-Director and Director of Public Health (Kate Blackburn) confirmed that the derelict property in the vicinity of Chippenham Hospital was an NHS asset, and this would be a good site for a health care facility such as a community diagnostic hub, although funding for this may be an issue. The Place-Director offered to attend a future Area Board meeting to discuss community diagnostic hubs further.</p> <p>Members also raised issues about the opening times of the minor injury's unit, the locations chosen for Covid vaccinations and encouraged the Place-Director to engage with them about hospital development proposals.</p> <p>The Chairman thanked the Place-Director and Director of Public Health for their update and responses to comments.</p>
23	<p><u>Area Board Funding</u></p> <p>The Area Board considered two applications for Community Area Grant funding,</p>

	<p>two applications for Youth Grant funding and one application for Older and Vulnerable Adults Grant funding. The Chairman invited a representative of each applicant to give a brief overview of their project to the Area Board.</p> <p>Resolved:</p> <ol style="list-style-type: none"> 1. To approve the following applications for Community Area Grants: <ol style="list-style-type: none"> a) Chippenham Pride – £1,400 towards Chippenham Pride CIC b) Sea Cadets - £5,000 towards Tigers Den appeal 2. To approve the following applications for Youth Grants: <ol style="list-style-type: none"> a) Stay Safe Initiative – £2,175 towards the 2023 Digital Empowerment Programme b) Wiltshire Outdoor Learning Team – £2,700 towards the Chippenham tree climb and zip wire and stand-up paddle board event 2023 3. To approve the following application for Older and Vulnerable Adults Grant: <ol style="list-style-type: none"> a) Chippenham Town Council – £1,506 towards Over 60’s Events at the Need
24	<p><u>Area Board Priority and Working Group Update</u></p> <p>The Area Board received updates on the following Local Priorities themes for March 2023:</p> <ol style="list-style-type: none"> 1. Youth Engagement and Mental Health – Cllr Henning and Cllr Hutton <ol style="list-style-type: none"> a. Community Conference young people’s workshop 6 October 2022 b. Local Youth Network meeting Abbeyfield School 23 February 2023 c. Focus for 2023 - growing the LYN, developing relationships with schools and initiating projects that support positive mental health and wellbeing in young people. 2. Addressing Climate Change – Louisa Young (Area Board Delivery Officer North) <ol style="list-style-type: none"> a. Community Conference Climate / Environment workshop 7 October 2022 b. Chippenham Climate & Ecological Emergency Forum meeting 9 March 2023 c. Focus for 2023 - Engaging the parishes, linking with WC Climate Team

	<ol style="list-style-type: none"> 3. Promoting wellbeing and reducing social isolation in older and vulnerable people <ol style="list-style-type: none"> a. Community Conference Health and Wellbeing workshop 6 October 2022 b. Chippenham Health and Wellbeing group c. Older People’s working group d. Update from Older Peoples / Carers Champions 4. Supporting local economy (business and personal) <ol style="list-style-type: none"> a. Warm spaces and community food providers promoted b. Signposting to cost of living support c. Funding offered to foodbanks d. FUEL holiday activity programme promoted e. Town team update 5. Reducing anti-social behaviour (ASB) <ol style="list-style-type: none"> a. Supporting partner networks to tackle ASB b. Community Safety forums Dec and March
25	<p><u>Local Highways and Footway Improvement Group (LHFIG)</u></p> <p>The Area Board received the notes and considered recommendations arising from the LHFIGs meeting held on 24 January 2023.</p> <p>Resolved</p> <ol style="list-style-type: none"> a. To note the discussions and updates outlined in the report. b. To approve the following items as recommended by the LHFIG: <ul style="list-style-type: none"> • Forest Lane Pewsham – Barrier removal and replacement with bollards - £1000 (£700 LHFIG and £300 CTC (tbc)) • Hardenhuish Lane to Stainers Way, Chippenham – Removal of barrier and replacement with bollard appropriate. £750 (£525 LHFIG / £225 CTC (tbc)) • Waters Edge/Pewsham Way – Alteration to barrier. £500 (£350 LHFIG / £150 CTC (tbc)) • Minster Way Chippenham – Tarmac area of verge and replace sign. £2000 (£1400 LHFIG and £600 CTC (tbc))
26	<p><u>Urgent Items</u></p> <p>There were no urgent items.</p>

27	<p><u>Close</u></p> <p>The next meeting of the Chippenham Area Board will be held at 6.30pm on 27 June 2023.</p>
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Youth Action Wiltshire – Service Update

The Youth Action Wiltshire team has delivered some amazing work over the last 12 months, working with young carers, young people facing challenges in their lives, young victims of crime and young people who are Not In Employment, Education or Training (NEET) or at risk of becoming NEET. We have prepared a detailed summary of outcomes from each of our Youth Action Wiltshire services between 2022-2023.

This also includes an update on delivery at our Oxenwood Outdoor Education Centre and Linkenholt Countryside Adventure Centre. Community First currently owns and operates Oxenwood and manages Linkenholt in partnership with The Blagrove Trust. These centres are key delivery locations for many of our Youth Action Wiltshire adventure and respite activities.

Wiltshire Young Carers Service

2023 is a special year for our Wiltshire Young Carers Service, as it marks the 25th year of our support for young carers in Wiltshire. We have had an unexpected reduction in funding for 2023/2024 and plan to work with between 120-150 young carers over the next 12 months. We have consulted with young carers to produce a 2023 to 2024 delivery plan that includes the support measures young carers deem most effective and we will be offering this to the counties most vulnerable young carers, those most adversely affected by their caring roles.

We are currently reaching out to new and existing supporters, donors and funders who would like to be involved in supporting this work. We have also prepared an infographic summary of our work with young carers in 2022-2023 which can be viewed here:

<https://www.communityfirst.org.uk/wp-content/uploads/2023/05/Young-Carers-Support-Infographic.pdf> - a copy of the infographic is also included with this briefing.

To view the service update, including a summary of our service offer for young carers in 2023-2024, please visit our website: <https://www.communityfirst.org.uk/news/youth-action-wiltshire-service-update/>

Oliver's Fundraiser for Youth Action Wiltshire

A young carer from Aldbourne, Marlborough has smashed his original fundraising target of £50 to raise an amazing £350 for Youth Action Wiltshire. 11-year-old Oliver and his sister Katie are currently supported by our Wiltshire Young Carers Service.

In 2022, Oliver received a Young Carers Achievement Award and wanted to give something back to the service which supports him and his family. With the help of his Mum Hannah, Oliver set up a Just Giving fundraising page in April 2023, with the original aim of raising £50 in support of Youth Action Wiltshire. Just two weeks later, Oliver had already smashed his original fundraising target and raised an amazing £350 by mowing lawns and helping with gardening tasks in his local community.

Find out more about Oliver's amazing fundraising achievement on our website:

<https://www.communityfirst.org.uk/news/young-carer-oliver-smashes-fundraising-target-in-support-of-youth-action-wiltshire/>

Oliver's fundraising donation page can be found here: <https://www.justgiving.com/page/hannah-buckland-1681939260135>

Continues on next page.

Wiltshire Association of Local Councils (WALC) County Conference

The Wiltshire Association of Local Councils conference will take place on 9th June at West Lavington Village Hall (10am-4pm). Attendance at the conference is free to WALC member councils and £40.00 for non-members. The conference will focus on Planning, including the National Planning Policy Framework, CIL & s106 monies, commenting as a consultee on planning matters and preparing a Neighbourhood Plan. Speakers so far confirmed are Dr James Derounian and Dr Carlton Brand. Subject to timing, the conference may also include Public Rights of Way and climate change as it relates to Planning. For more information please visit: www.wiltshire-alc.org.uk

New Fitness and Friendship Club (Salisbury)

A new Fitness and Friendship Club for older people has opened in Salisbury. The new club is being delivered through the Get Out Get Active (GOGA) programme in partnership with Age UK Wiltshire and Wiltshire and Swindon Sport. Fitness and Friendship Clubs are social clubs for older people with an emphasis on keeping active. Club sessions include gentle exercise, games, quizzes and Tai Chi with plenty of time for a chat over refreshments.

The new Fitness and Friendship Club is open on alternate Thursdays (2.00pm-4.00pm) at Salisbury United Reformed Church, 30 Fisherton Street, Salisbury, SP2 7RG.

Club Dates:

- June 8th and 20th
- July 6th and 20th
- August 3rd, 17th and 31st
- September 14th and 28th
- October 12th and 26th
- November 9th and 23rd
- December 7th

The Fitness and Friendship Club costs £5 per session and new members are always welcome. Please contact Gaby (07752 799853) or email: fitnessandfriendship@ageukwiltshire.org.uk for more information.

Youth Clubs Affiliation

Community First offers support for local youth clubs and youth leaders. Whilst this support has previously been delivered through Youth Action Wiltshire, the service will now be led by our Community Development team. The team has a successful track-record in delivering youth engagement services and will be bringing this knowledge and experience into the development and support of youth clubs.

Clubs who would like to join our network and become UK Youth Affiliated can register using the clubs affiliation form on our website.

A copy of the form is also included with this briefing document.

<https://www.communityfirst.org.uk/wp-content/uploads/2023/05/Youth-Action-Wiltshire-Youth-Clubs-Affiliation-Form-2324.pdf>

Continues on next page.

Community Insurance

Community Insurance is a specialist insurance agent service from Community First. We offer comprehensive insurance for local councils, village halls, community building and playing field associations, with support from our friendly and professional team.

Our policies are underwritten by Zurich. Income generated from Community Insurance is reinvested back into communities including support for village halls, community buildings, local councils and other services provided by Community First.

For more information about Community Insurance, please visit: www.communityfirst.org.uk/insurance

Copies of our Community Insurance leaflet for local councils and village halls and community buildings are included with this briefing document.

For a free, no obligation quote:

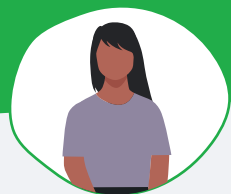
Email: communityinsurance@communityfirst.org.uk or telephone 01380 732809.

Briefing prepared by:

Ellie Ewing, Marketing and Communications Manager (Community First)

15th May 2023

A young carer is a person under the age of 18 who looks after a family member or loved one with an illness, disability, mental health condition or addiction. They may also help to care for siblings or elderly relatives.



800,000

Estimated number of young carers in England aged 5-17 years

Up to 1 in 5

Young people in England are caring for a family member or loved one at home

How we help young carers in Wiltshire

Youth Action Wiltshire is the award winning 'youth arm' of registered charity Community First (288117). We work with hundreds of young carers every year in Wiltshire through our dedicated Wiltshire Young Carers Service.

Our offer includes:

- ★ Adventure and respite activities
- ★ Friendship and peer support
- ★ 1:1 and group support
- ★ An individual support plan
- ★ Counselling (talking therapy)
- ★ Information and advice
- ★ Mentoring and coaching
- ★ Skills development and awards

What do young carers do?



Practical tasks such as cooking, cleaning and shopping.



Physical or personal care e.g. help with bathing or dressing.



Emotional support for a family member or loved one.



Help with medical appointments and medication.



Impact on young carers

Caring for someone at home can impact the educational achievement, life chances and wellbeing of young carers.

27%

of young carers regularly miss time at school

23%

of young carers find it hard to make friends

1 in 3



Young carers have a mental health issue.



Said their caring role makes them feel stressed.



Our Service (2022-2023)

165 New referrals

569 Young carers supported



447 Young carers attended face-to-face respite activities

146 Young carers received mentoring or coaching

2,517 Respite places attended by young carers

167 Young carers co-produced a support plan

5.6 Average respite places attended by each young carer

187 Young carers received information and advice

Service Outcomes

Our support helped young carers to see improvements in:

93% Self-esteem

93% Self-confidence

96% Happiness

96% Mental health/wellbeing

93% Home life

93% Feelings of inclusion

76% School attendance



2023 is a special year for Wiltshire Young Carers Service as it marks the 25th anniversary of our work with young carers.

We are proud to support and champion young carers in Wiltshire, helping them to feel safer in their caring role and offering opportunities for young carers to achieve and thrive!



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Respite activities included:



Young carers statistics for England were sourced from The Children's Society and Action for Children.

How you can help:

£ **Donate**
Make a donation via our **JustGiving** page.



Friends of YAW
Become a **Friend** of Youth Action Wiltshire.



Fundraising Events
Attend a YAW fundraising **event** or host your **own event**.



www.communityfirst.org.uk/yaw

Wiltshire Young Carers Service and Youth Action Wiltshire are services from Community First | Unit C2 Beacon Business Centre, Hopton Park, Devizes, SN10 2EY | Registered Charity No: 288117



Application for Affiliation to Youth Action Wiltshire & UK Youth

April 2023 - March 2024

Completed forms, should be returned to Youth Action Wiltshire, either via email to Katrina: kwatson@communityfirst.org.uk

Or via post to Youth Action Wiltshire, Unit C2 Beacon Business Centre, Hopton Park, Devizes, Wiltshire, SN10 2EY together with your £50 annual affiliation fee.

Name of Club:

Venue:

Age Group/s:

Your club's total membership:

To become an affiliated member, your club must confirm the following:

Our club has taken out appropriate levels of insurance. Please provide the name of your insurance provider and the amount of insurance taken below.

Name of Insurance Provider:

Amount of Cover:

Our club has the following policies and procedures in place: (please tick)

- Safeguarding
- Health and Safety
- Equality and Diversity
- Data Protection

Support to create these policies can be provided by Youth Action Wiltshire on request.

- Our club completes relevant checks (including enhanced DBS) for all volunteers and staff.
- We provide adequate training (including emergency first aid and Safeguarding) for all volunteers and staff

Please be assured that we take your privacy seriously and will only use your personal information for the purpose of you being able to receive and benefit from our support. All personal data will be held securely, meeting legal requirements.

Our Privacy Policy clearly explains:

- What information we collect from you and why
- What we do with your information and how we protect it
- How long we keep hold of information

You can view our full privacy policy online at: <http://www.communityfirst.org.uk/privacy-policy>

For any personal information requests, please contact our Data Protection Lead: dataprotection@communityfirst.org.uk.

CONTINUES ON NEXT PAGE

Youth Action Wiltshire is the national award-winning 'Youth Arm' of Community First

Registered Charity No: 288117

VAT Registration No: 639 3860 06

Company Limited by Guarantee Reg. No: 1757334 England

Registered with the Financial Conduct Authority No: FRN 311971

COMMUNITY
FIRST





Application for Affiliation to Youth Action Wiltshire, & UK Youth

April 2023- March 2024

Please confirm who from your youth club, would like to receive our Youth Club Newsletters, Fundraising, Training and Activity Updates.

Main contact for your club:

Email Address:

Role at your youth club:

From time to time, we may wish send you information about our overall charitable work, activities and events via email. Please tick the box if you are happy to receive this.

Optional additional contacts from your club who would like to receive our Youth Club Newsletters, Fundraising, Training and Activity Updates.

Name:

Email Address:

Role at your youth club:

Name:

Email Address:

Role at your youth club:

Declaration

I confirm that the above information is correct to the best of my knowledge

Signed

Date

Youth Action Wiltshire is the national award-winning 'Youth Arm' of Community First.

Registered Charity No: 288117

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Registered with the Financial Conduct Authority No: FRN 311971

COMMUNITY FIRST





Community Insurance Local Councils

Community Insurance is a specialist insurance agent service from Community First. We offer comprehensive insurance for local councils, with support from our friendly and professional team. Our policies are underwritten by Zurich Municipal.

Why Choose Community Insurance?

Trusted Provider

Our insurance packages for local councils is underwritten by trusted provider Zurich Municipal. Community First has over 50 years' experience of working with town and parish councils through local and national networks, to ensure we are up to date with the latest guidance.

Expert Team

Our locally based, friendly and professional Community Insurance team are here to support you. If you have any questions or you need to make a claim, our team is here to help.

Flexible Cover

Flexible cover which meets your needs as a community organisation. Only pay for the cover you want, with no unnecessary extras.

Not for Profit

Community Insurance is a trading arm of registered charity Community First (288117). Income generated from Community Insurance is reinvested back into communities.

Save Money

We offer insurance packages at affordable prices for local councils and can provide a free, no obligation quotation based on your requirements.

Comprehensive Cover

We offer comprehensive cover, with additional options to meet your individual needs.



Cover Includes:

- ✓ Public liability
- ✓ Employers liability
- ✓ Legal expenses
- ✓ Fidelity guarantee
- ✓ Libel and slander
- ✓ Personal accident
- ✓ Money cover
- ✓ Contents (All risks cover)

We can tailor your policy so you pay only for the cover you need.

“

“Their insurance premiums have always been the cheapest. We have continued to receive excellent customer service from them over the years. We can highly recommend Community First for Parish Councils.”

”

Get a Quote

Find out if we could save you money on your insurance by requesting a free, no obligation quotation:

Call: 01380 732809

Email: communityinsurance@communityfirst.org.uk

www.communityfirst.org.uk/insurance



Zurich Insurance Company Ltd

A public limited company incorporated in Switzerland. Registered in the Canton of Zurich, No. CHE-105.833.114, registered offices at Mythenquai 2, 8002 Zurich. UK Branch registered in England and Wales no BRO00105. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ.

Community Insurance is a trading name of Community First Trading Ltd

Registered in England and Wales: No. 08360063. Registered Office: Unit C2 Beacon Business Centre, Hopton Park, Devizes, SN10 2EY. Authorised and regulated by the Financial Conduct Authority. FCA Register No. 311971.



Community Insurance Village Halls & Community Buildings

Community Insurance is a specialist insurance agent service from Community First. We offer comprehensive insurance for village halls, and community buildings, with support from our friendly and professional team. Our policies are underwritten by Zurich.

Why Choose Community Insurance?

Trusted Provider

Our insurance packages for village halls and community buildings is underwritten by trusted provider Zurich. Community First has over 50 years' experience of working with halls and buildings through local and national networks, to ensure we are up to date with the latest guidance.

Expert Team

Our locally based, friendly and professional Community Insurance team are here to support you. If you have any questions or you need to make a claim, our team is here to help.

Flexible Cover

Flexible cover which meets your needs as a community organisation. Only pay for the cover you want, with no unnecessary extras.

Not for Profit

Community Insurance is a trading arm of registered charity Community First (288117). Income generated from Community Insurance is reinvested back into communities, including advisory and support services for village halls and community buildings, community development and community transport initiatives.

Save Money

We offer insurance packages at affordable prices for village halls and community buildings. We can provide a free, no obligation quotation based on your requirements.

Comprehensive Cover

We offer comprehensive cover, with additional options to meet your individual needs.



Cover Includes:

- ✓ Buildings and contents cover
- ✓ Public liability
- ✓ Employers liability
- ✓ Personal accident
- ✓ Legal expenses
- ✓ Trustees indemnity
- ✓ Events cover
- ✓ Financial and administration liability

We can tailor your policy so you pay only for the cover you need.

“

“Every village hall has different needs, the team at Community First have insured our hall for a number of years and we are really happy with the service and level of cover. The policy has an array of benefits tailored to meet our needs and at a really competitive price.”

”

Get a Quote

Find out if we could save you money on your insurance by requesting a free, no obligation quotation:

Call: 01380 732809

Email: communityinsurance@communityfirst.org.uk

www.communityfirst.org.uk/insurance



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Autistic people asked for their views on mental health services

Healthwatch Wiltshire would like to find out what autistic people, and their families and carers, think about mental health services in the county.

Working in partnership with Wiltshire Service Users' Network (WSUN), which runs the National Lottery funded Wiltshire Autism Hub, we want to learn more about the experiences of autistic people, aged 14 and over, who have accessed mental health support in Wiltshire in the last three years, and what they think could be better.

We would also like to find out the experiences of carers and relatives in helping the autistic person they care for to get this support.

We have launched two surveys which can be completed online, by phone, or on paper.

[Survey for autistic people](#)

[Survey for carers/relatives of autistic people](#)

You can save and return to the online surveys at any time.

If you would like support to complete the survey, or would like a paper copy to be sent to you, please contact Healthwatch Wiltshire on 01225 434218 or info@healthwatchwiltshire.co.uk or WSUN on 01380 871800 or info@wsun.co.uk and we will arrange this for you.

Catharine Symington, Interim Manager of Healthwatch Wiltshire, said: "We want to hear from autistic people, and their friends, relatives and carers, about their personal experiences of mental health services.

"Everything you share with us will be used to tell those who run services what could be improved or developed in the future. All



feedback is confidential and anonymous."

Louise Rendle, CEO of Wiltshire Service Users' Network, said: "We would love to hear about how mental health services in Wiltshire are working for you, what's going well and where you think things could be better.

"If you need any support completing our survey, please get in touch so we can help."

The surveys will close on **Wednesday 14 June**.

Find out more

Visit our website to take a look at our previous work [hearing the experiences of people with autism spectrum conditions](#) when they attend health and care appointments.



Update for Wiltshire Area Boards

April 2023

Falls Work Programme

Wiltshire ICA continue to prioritise the Falls work programme. This includes using short-term funding to purchase additional Raizer chairs with training support to ensure that staff are equipped and confident to respond to falls where appropriate.

This is targeted at the Community and Reablement teams, and Care Homes with the highest number of proportionate falls, to ensure support is meaningful and effective.

The programme is in the engagement and mobilisation phase. The short-term objectives are to reduce unnecessary falls resulting in calls to 999 where possible and contribute to a robust community and provider response to falls.

We have established a new strategy working group in partnership with Wiltshire Council and Public Health. The group aims to better understand the Wiltshire population needs and to develop a Wiltshire Falls strategy to enable a prevention and response, long-term approach.

Spring boosters

COVID-19 is more serious in older people and in people with certain underlying health conditions. For these reasons, people aged 75 years and over, residents in care homes for older adults, and those aged 5 years and over with a weakened immune system are being offered a spring booster of COVID-19 vaccine. Appointments will be offered between April and June with those at highest risk being called in first.

Area Board Briefing Note

Service:	Library
Date prepared:	16/03/2023
Further enquiries to:	Kathryn Preston
Direct contact:	kathryn.preston@wiltshire.gov.uk

Wiltshire Libraries are supporting residents to stay online during the cost of living crisis

Wiltshire Libraries are helping residents to have the skills and internet access they need to get and stay online during the cost of living crisis.

All libraries in Wiltshire offer free Wi-Fi and computer access, plus printing for a small charge.

If residents want to learn more about using their smart phone, tablet, laptop or the library computers, they can contact Amesbury, Bradford on Avon, Calne, Chippenham, Corsham, Devizes, Malmesbury, Marlborough, Melksham, Royal Wootton Bassett, Salisbury, Trowbridge, Warminster and Westbury libraries to book a one-to-one digital support appointment with library staff or volunteers.

Wiltshire Libraries are also working with the Good Things Foundation to distribute free SIMs and mobile data to people in need. The [National Databank scheme](#) is supported by UK mobile networks including Vodafone, O2 and Three.

The free SIMs and mobile data are available from Chippenham, Devizes, Salisbury, Trowbridge and Warminster libraries.

To be able to access the National Databank recipients must be 18+ years old and from a low-income household. One or more of the following must also be true:

- They have no or poor access to the internet at home.
- They have no or poor access to the internet away from home.
- They can't afford their existing monthly contract or top-up.

Anyone who meets the criteria can be referred by their local library or can contact Chippenham, Devizes, Salisbury, Trowbridge or Warminster libraries direct to find out more and to book an appointment. The National Databank online application form is now live at [National Databank - Wiltshire Council](#).

Up to six months of data can be provided at a time with a maximum of 12 months to one individual.

Further information about getting online at the library can be found at <https://www.wiltshire.gov.uk/libraries-accessing-computers>. Information about the National Databank appears on the cost of living support and advice pages at <https://www.wiltshire.gov.uk/cost-of-living>. An online referral form will soon be added.



**Area Board Briefing Note –
Multiply Offer**

Service:	Multiply – Employment and Skills Service
Date prepared:	13th April 2023
Further enquiries to:	Catherine Brooks – Multiply Officer
Direct contact:	Catherine.brooks@wiltshire.gov.uk

National Numeracy Day – 17th May 2023

The Multiply project is here to support those aged 19 years or older and do not already have a GCSE at grade C (or equivalent) in maths, you can take part in a number of free courses which are face to face or online.

These courses are designed to up skill and support individuals to better themselves. The UK’s numeracy levels are significantly below the average for developed countries. 49% of the UK’s working-age population have the expected numeracy levels of a primary school child.

Email multiply@wiltshire.gov.uk to find out what events are on near you during National Numeracy Day on the 17th of May this includes a stand in The Shires Trowbridge and Salisbury Library. Our team look forward to meeting you and are able to give you more information or to have an informal ‘Number Natter’!

You can also visit www.workwiltshire.co.uk/multiply to find out more and see what courses are already available and being delivered by our partners.

Any questions or more information? Please email Catherine Brooks, Multiply Officer

Catherine.brooks@wiltshire.gov.uk

Briefing for Cabinet – 2nd May 2023

With inflation and energy costs still high, we are continuing to provide support to people through the cost-of-living crisis.

Throughout this crisis we have been involved in several projects and initiatives to ensure people can get the support they need, and we have no intention of slowing down. We'll continue to apply for any funding and work with our wide range of partners to help our communities as much as we can.

As we've come to expect, the communities themselves have been supporting one another during this really challenging time and that shows the strength and the very best of our county.

Energy Support

The Government recently extended its energy price guarantee for an additional three months until the end of June 2023, which limits the amount suppliers can charge per unit of energy used. However, the £66/£67 monthly payments that most residents were receiving from their energy supplier since October 2022, as part of the Energy Bills Support Scheme (EBSS), recently came to an end. With this in mind, and in addition to the continuing high inflation, Wiltshire Council continues to provide a range of support to those most in need.

The council is continuing to allocate funding to those who were not eligible for payments through the EBSS. So far, the council has allocated £510,000 through the Government's EBSS Alternative Fund and a further £172,600 through its Alternative Fuel Payment Scheme for people who don't have a domestic electricity supplier. More information can be found on our [website](#).

Household Support Fund

As reported at the [Cabinet meeting in March](#), the council has allocated all of its funding from the 2022/23 phase of the Government's Household Support Fund, but recently had confirmation that it had received more than £5.4m to allocate during 2023/24. The Household Support Fund is provided by the Department for Work and Pension (DWP) and is in place to support households that would otherwise struggle to buy food or pay essential utility bills or meet other essential living costs to help them during the current cost-of-living challenges.

Officers have been engaging with different services from both within Wiltshire Council and with our voluntary and community sector partners to encourage the submission of proposals that meet the criteria of the government's scheme. Submissions are currently being reviewed by the Advisory Board prior to the plan being submitted to DWP.

Support in Libraries

Although the temperatures have risen, our libraries continue to be there for people who need them, providing anyone with a warm and friendly welcome. The council continues to work with Warm and Safe Wiltshire and The Rural Communities Energy Support Network to assist residents seeking basic energy advice and make referrals to experienced energy

advisors in all but its smallest libraries. In total, 1,462 warm packs were handed out at libraries, which contained a thermal mug, a fleece blanket, and a hot water bottle with a cover. More packs may be available later this year. The excellent work of the Warm & Safe Wiltshire Partnership has recently be highlighted in a [LGA case study](#).

All libraries can signpost people to community partners and agencies that can support people through the rising cost of living. Wiltshire Libraries are also working with the Good Things Foundation to distribute free SIMs and mobile data to people in need. The National Databank scheme is supported by UK mobile networks including Vodafone, O2 and Three. More information can be found at <https://www.wiltshire.gov.uk/libraries-news>

Interactive Directories

Last year Wiltshire Council set up an [interactive directory](#), which continues to be available, so people could easily find local food providers and warm spaces near to them at just a few clicks of a mouse. The council will soon be engaging with all the local groups that registered to be included on the directory to establish what support is still available in the county and what the plans might be for the future so that it has a clear picture of what might be needed.

Work of Area Boards

All 18 of Wiltshire Council's Area Boards have also been working on several projects and initiatives to support people in the county's community areas. Multiple Area Boards have hosted warm and safe community events, bringing together a range of partners to showcase what support they can offer to residents. They have coordinated the production, printing, and distribution of local cost of living information leaflets to specifically targeted residential areas through officers, volunteers, and councillors. Some have worked with community groups to draw in multiple sources of funding to develop small emergency hardship funds that agencies can refer suitable residents to. In partnership with food banks and community organisations, the area boards have also provided a range of useful products free of charge to suitable residents including slow cookers and electric blankets.

A summary of the activities in each Community Area is included as an appendix.

Bus Passes

The council also recently confirmed that all holders of Wiltshire concessionary bus passes can continue using their pass to travel at any time on local bus services during April. Normally, concessionary bus passes for older and disabled people cannot be used to travel before 9.30am on weekdays, but Wiltshire Council agreed with bus operators to temporarily lift this restriction from 1 September 2022. The offer is eligible on all local buses that operate within the Wiltshire Council area, or for any bus journeys that begin in Wiltshire. Concessionary passes cannot be used to board a bus within the Borough of Swindon before 9.30am on weekdays.

Holiday Activities

The council has been delivering the Holiday Activity and Food programme, known locally as FUEL during the Easter holidays and this will continue in the Summer and Christmas

school holidays in 2023. The FUEL programme is funded by the Department of Education and will deliver camps in ten areas across the county where there is the greatest level of need. At FUEL camps children receive a nutritious lunch each day and are given the opportunity to take part in a range of practical, physical and hands on activities including robotics workshops, circus skills, sporting sessions, Olympic kit, talent shows, and arts and crafts.

General Information

Our website remains a good source of information for residents, and our wellbeing line remains open for calls, but in addition to this, there is 'Worrying about money' leaflet now available to download via the IFAN website [Worrying about Money](#) and this is being distributed widely amongst partners as a leaflet.

Additional information on the support provided by Wiltshire Council's Area Boards:

Area Board	Cost-of-living project
Bradford on Avon	Area board item specifically on the cost-of-living. Update locally on the large number of warm spaces available across the town in partnership with the Town Council. Information leaflet produced locally to highlight support services for those in need.
Calne	The area board in partnership with Calne Town Council and the Health and Social Care Forum hosted Calne Warm and Well. This was a community event that brought together partner organisations such as Wiltshire Citizen's Advice, Warm and Safe Wiltshire, Calne Foodbank and Calne Warm spaces to share cost-of-living advice and information with residents to help maximise their income.
Chippenham	The area board supported discussions in the community on warm spaces and cost of living and has allocated funding to community projects to enable residents to access warm and welcoming spaces over the winter months. These have included Chippenham Community Hub's new Warm Room, a community lunch project at St Peter's Church and a new support worker for the homeless charity Doorway.
Corsham	Corsham Area Board, in partnership with local councils co-ordinated discussions to enable a network of warm spaces to be created. Area Board funding helped the Box Methodist Church Thursday café to extend their weekly offer to provide a warm and safe space for residents where they could enjoy a free hot drink and access support if needed. Corsham Town Council also collaborated with Wiltshire Council's Family and Community Learning team and Warm and Safe Wiltshire to provide energy saving, budgeting, and cooking courses at Springfield Community Campus.
Devizes	<p>Following a dedicated area board event to discuss the cost-of-living situation, four actions were agreed. These were:</p> <ul style="list-style-type: none"> • to provide funding for warm spaces, • to work with Wiltshire Council and the foodbank to explore a 'cash first' approach. • to provide financial support for an energy event that took place on the 28 Jan. • to promote a 'look after your neighbour' culture.
Marlborough	In partnership with Marlborough Town Council, the area board has helped to fund a new part-time post of Cost-of-Living Co-ordinator. This person is the central hub for all the work going on to support local residents. This includes producing a monthly leaflet with details of local Warm Spaces and other support available to

Area Board	Cost-of-living project
	residents and for helping to put on a Warm and Well event for the public, alongside the council's Area Board Delivery Officer.
Malmesbury	In partnership with Malmesbury Town Council, the area board has helped to support several local venues into becoming new Warm Spaces. Through regular meetings and co-ordination, a calendar of events throughout the week has been produced and was distributed door-to-door within the local area. Through Malmesbury & Villages Community Area Partnership, area board funding was made available to these warm spaces to reach out and offer a warm welcome, hot drinks and activities to the people who need support.
Melksham	Building upon the success of providing slow cookers, the area board partnered with the Melksham Free Dining Group to provide electric blankets to elderly and vulnerable people.
Pewsey	The area board worked with Pewsey Community Area Partnership to draw in match funding externally and establish a small emergency hardship fund that agencies can refer people to.
RWB&C	During the autumn, several new community food providers began work in the community area to complement those already in operation. The area board reached out to all of those groups and offered support and funding to help them grow and offer a better service to residents. The area board meeting in January showcased these new groups and how they fit into an area-wide network of community food provision.
Salisbury	Working in partnership with a wide range of community groups, faith leaders and the city council, over 20 warm spaces have been set up covering most divisions. Drawn on the resources of the pre-existing Salisbury Foodie Partnership to ensure community food provision is maintained, from six foodbanks and pantries. Helped fund and hand deliver to targeted estates, community settings and a range of accessible places - 14,000 cost-of-living and warm spaces information flyers.
Southern Wiltshire	Supported a range of community groups, faith leaders and Abri Housing Association to set up seven warm spaces and a new community pantry. This has been delivered as part of ongoing dialogue facilitated by the area board and with local grant funding.
South-West Wiltshire	Supported and funded a range of community groups to set up six warm spaces and two new pop-up foodbanks.
Stonehenge	Held public meeting to gauge need/interest in warm spaces. Pledged to award funding from Older and Vulnerable Adults Funding for warm spaces or other cost-of-living projects. Cost-of-living support flyer is in development
Tidworth	Held public meeting to gauge the need and interest in warm spaces. Tidworth Warm Spaces sub-group formed with aim of having a warm space available within the community area every day of the

Area Board	Cost-of-living project
	<p>week. This was successfully achieved by mid-January. The area board ringfenced £2,000 of Older and Vulnerable Adults funding for cost-of-living projects. A cost-of-living flyer was produced and circulated. Advertising of warm spaces took place in parish magazine.</p>
Trowbridge	<p>Trowbridge Area Board had specific themed items of their meeting dedicated to the cost-of-living. Guest speakers from the community fridges, foodbank, Lions club and Ruksak charity spoke on their work locally and networked together. The Collaborative Schools network were represented and have shared information through the local schools to parents and families most in need. Trowbridge Area Board are keen to establish a regular working group or networking forum for all those who attended and shared information.</p>
Warminster	<p>The cost-of-living was a featured agenda item for Warminster Area Board. Presentations and updates on local work were delivered by various charities and support services including the foodbank and Warminster Action Group. Details of funding and support were widely shared with local partners</p>
Westbury	<p>Held public meeting to gauge need/interest in Warm Spaces. Health and Wellbeing Group increased frequency of meetings to one per month. Warm spaces began springing up on most days of the week around the Community Area including villages. The area board ringfenced £2,000 of Older and Vulnerable Adults funding for cost-of-living projects. Funding accessed by Westbury Area Network who purchase warm packages to support those that were available at the library. Westbury Community Project awarded funding to start delivering weekly community cinema to act as a warm space. Cost-of-living support flyer was produced and circulated.</p>

50th Anniversary Quiz



Thursday 29th June

7.15 for 7.30 start until c.9pm

Join us to celebrate 50 years of Chippenham Library in Timber Street with a fun quiz

Prize for best 1970s fancy dress!

Light refreshments provided

£10 per team of six or £2 per person

**For more information and to book contact
Chippenham Library on 01249 650536**

16 June 2023

For immediate release

Have your say on cycling and walking plans for Chippenham, Devizes and Trowbridge

People in Wiltshire are being asked for their views on cycling and walking plans in Chippenham, Devizes and Trowbridge.

The three Local Cycling and Walking Infrastructure Plans (LCWIPs) set out proposals for cycling and walking networks in each town, and highlight how these networks will be improved and connected to make it easier and safer to walk and cycle in the towns.

The aim of the LCWIPs is to deliver infrastructure that will enable and encourage more trips to be made on foot or by bike, and help to improve air quality, reduce traffic congestion and cut carbon emissions. They will also be used to inform the planning process where relevant, and future funding from the Department for Transport for active travel schemes will be linked to the walking and cycling schemes in each published plan.

Cllr Caroline Thomas, Cabinet Member for Transport, said: "These ambitious cycling and walking plans set out the cycling, walking and wheeling opportunities in these three towns over the long term, so it's important that people take this opportunity to have their say on the plans.

"Once published, these LCWIPs will be used to inform planning decisions and also will be used as the basis for further funding to enable the schemes to be constructed, which will help us to meet our Business Plan goals of decarbonising existing transport and increasing walking and cycling wherever possible.

"We know that cycling and walking can improve physical and mental health, reduce congestion, save money, improve air quality, and help to tackle climate change - and that's why these plans are so important, and I'd encourage people to have their say."

The council has already consulted on the draft county-wide Wiltshire LCWIPs and a Salisbury LCWIP. In the future the council intends to develop LCWIPs for Amesbury, Bradford on Avon, Calne, Corsham, Malmesbury, Marlborough, Melksham, Royal Wootton Bassett, Tidworth, Warminster and Westbury.

The consultation on these three LCWIPs ends on 31 July, and once complete, all responses will be collated and considered before the LCWIPs are finalised.

To find out more, read the documents and take the online survey, people should go to: www.wiltshire.gov.uk/transport-town-cycle-networks.

-Ends-

Notes to editors:

For any enquiries please contact the communications team at communications@wiltshire.gov.uk.

For political comment:

Conservatives: Caroline Thomas caroline.thomas@wiltshire.gov.uk

Liberal Democrats: Ian Thorn ian.thorn@wiltshire.gov.uk

Labour: Ricky Rogers ricky.rogers@wiltshire.gov.uk

Independent: Ernie Clark ernie.clark@wiltshire.gov.uk



Chippenham Area Board

End of Year Report

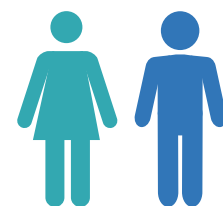
May 2021 - March 2023

Chippenham Area Board

Chippenham Community Area is made up of Chippenham Town and the surrounding villages.

The Area Board is Chippenham community area's local cabinet for Wiltshire Council, bringing local decision making into the heart of the community area. The Area Board is made up of 10 unitary councillors. The Councillors are the voting members of the board, and all those who engage in the board's work are equal members, able to influence decisions, shape and deliver on local priorities.

The community area has a rich range of physical and human resources, including vibrant and active community, cultural and sporting hubs, a range of voluntary and community sector support organisations and the town council.



**Total
Population
45,620**

Area Board Investment

The Area Board invests in local community projects and initiatives that meet local priorities and deliver exceptional outcomes for residents. The Area Board aims to work in partnership to achieve maximum value for its investment. They take a long term view to invest in prevention and early intervention, focusing on tackling inequalities and improving social mobility.

Total Area Board Investment

£86,626	£56,245	£14,542
Community	Youth	Older and Vulnerable Adults
Total Community Contribution		
£617,163	£442,281	£37,240

The total amount invested in projects through additional community contribution, from fundraising, grants, services in kind or volunteering

Local Priorities

The Chippenham Area Board reviewed available local data and evidence and integrated this with local knowledge and community conversation to agree the following local priority themes. The Area Board has undertaken a series of more specific local actions to positively address them, including the key achievements below:



Youth engagement and positive activity opportunities

The Local Youth Network has supported the completion of Wiltshire Council's Youth Needs Assessment, invested in local youth outreach provision and a Digital Empowerment Programme and arranged workshops to provide local groups and individuals with opportunities to understand contextual safeguarding of young people.

Addressing climate change

The Climate and Ecological Emergency Forum was launched to support organisations in achieving their objectives in cutting omissions and enhancing the natural environment. The board promoted Eco Fest and the Wessex Water Community Connector scheme and funded an energy saving project at Sheldon Road Methodist Church and tree planting schemes.



Promoting wellbeing and reducing social isolation in older and vulnerable people

The Area Board has supported the Health and Wellbeing group, facilitated multi-agency meetings to support older/vulnerable residents and organised a Scam Awareness event with Carer Support Wiltshire. Investment has been targeted towards over 60s events at the Neeld, a Warm Room at Chippenham Community Hub and a Doorway project worker.

Addressing Anti Social Behaviour

The Area Board is an active partner in the towns Community Safety Forum. The Engagement and Partnerships Manager joins multi-agency discussions to address pockets of ASB and brings partners together to resolve the issues. The NPT continues to provide regular updates and intelligence to the Area Board and working groups.



Supporting the local economy

The Area Board is represented on the Chippenham Town Team and has helped to promote the Chippenham One Plan consultation. The Engagement and Partnerships Team has worked with partner organisations to promote and support initiatives which address economic inequalities and help to alleviate pressures on the cost of living.



The Chippenham Area Board has developed a strong, well established and highly functioning network of local partners, organisations and residents in the town. The Board recognises the talents, expertise and knowledge of the local community and empowers and facilitates community led action to co-deliver local services.

The Area Board working groups continue to engage, collaborate and information share with over 90 local groups and organisations helping to drive forward priority themes.

In October 2022 the Area Board hosted the Chippenham Community Conference in partnership with Chippenham Town Council. Over 40 organisations were engaged in 4 workshops across the two days, enabling community conversations on the themes of Environment, Health and Wellbeing, Young People and Community Safety, with approximately 40 attendees present for each session.

The conference helped to strengthen stakeholder networks and to gather intelligence and insights from the community on each priority theme. The working groups continue to use the feedback from this event to inform their action plans. The event also comprised guest speakers and showcased community projects to highlight the investment from the Area Board into the community.

Engagements

The Chippenham Area Board works alongside other organisations to make things happen in the local community. These groups include the town and parish councils, voluntary and community groups, youth organisations, sports clubs and local charities.

The Area Board wouldn't be able to achieve what they do without these partners working on the ground with them. The Area Board hosts regular business meetings, engagement activities, events, surveys and working groups to stimulate and support local community action.

**Area Board
Business meetings**

8



Attendances

240

**Area Board
working groups**

16



Attendances

279

**Engagements/
events/ activities**

6



Attendances

259

**Area Board
surveys**

3



Responses

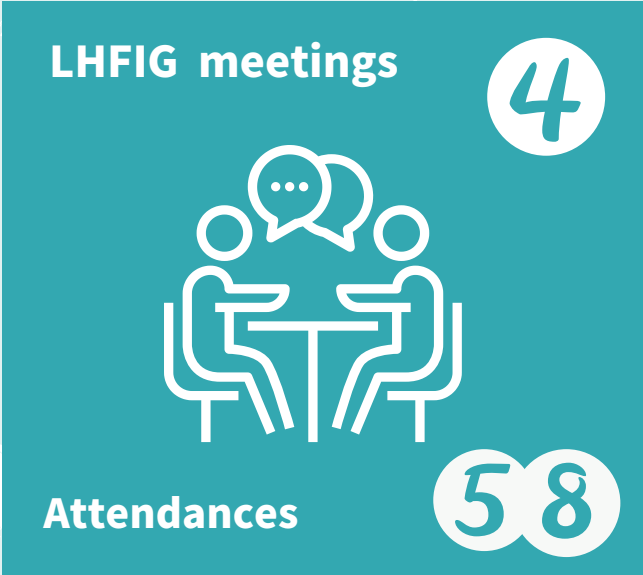
959

Local Highways and Footpath Infrastructure group

The Local Highways and Footpath Infrastructure group (LHFIG) is a sub group of the Chippenham Area Board, which deals specifically with highway issues. It aims to find solutions for local road safety concerns, traffic problems, improving footpaths and pavements and small scale parking issues.

The amount allocated is dependent on the geographical size and population for the community area. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management.

- ### LHFIG Projects April 2021 - March 22
- Weight Limit Signs Days Lane Kington Langley
 - Biddestone Gateways & texprint surface
 - Queens Crescent , Chippenham Dropped kerbs (Phase 1)
 - B4122 Draycott Cerne - Speed Limit review
 - St Pauls Primary School, Chippenham – School flag signs
 - C86 Park Farm Bends Signing and Road Markings
 - Bristol Road Chippenham Pedestrian Crossing Assessment



The amount invested by the LHFIG includes local council contributions.

LHFIG Projects April 2022 - March 23

- Biddestone - Gateway Signing
- Annual Dropped Kerbs (Queens Crescent Chippenham Phase 2)
- Hillside, Burton - Speed Limit Assessment
- Parliament Street, Chippenham- Interim Ped Improvements
- Hill Rise/Barrow Green Chippenham - 20mph Assessment
- Barrier Replacement/Removal, Various, Chippenham
- A420 Speed Limit Assessment
- C151 Ford Topographic Survey
- Nettleton Road Burton 20mph Speed Limit Assessment
- A4/Timber Street Car Park Road Markings
- Seagry 20mph Speed Limit Assessment
- Yatton Keynell Village Gateway treatment
- Westmead Lane Chippenham – Dropped Kerb



LHFIG meetings

4

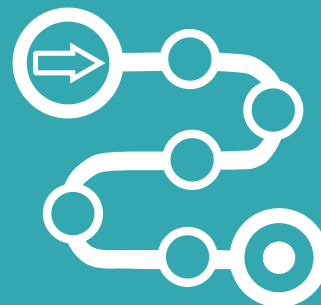


Attendances

52

LHFIG projects completed

13



By agreeing and delivering to local priorities, the Area Board is able to proactively address issues by focusing its resources and working in partnership with local organisations, volunteers and residents. To effectively select local priorities it is important that there is a regular review of the evidence available and the views of the residents are sought. To aid Councillors to agree their priorities, the list below provides some of new sources of data and evidence:

- **JSNA Wiltshire Intelligence**: The 2022 Wiltshire JSNA presents data on the current and future health and wellbeing needs of people in Wiltshire
- **Census 2021 results**: results from the 2021 census are being released in a phased manner, which started in June 2022
- **VCSE research - Wessex Community Action**: state of the Wiltshire voluntary and community sector 2022
- **Annual report - Wiltshire Citizens Advice**: Wiltshire Citizens Advice annual report 2022

As well as being evidence led, priorities should be selected where the Area Board believes it can realistically make a positive impact upon them. To aid the delivery of the chosen priorities, the Engagement and Partnerships team will support the Area Board councillors through the development of the Area Board local action plan.

Based on the work undertaken in 2022/23 and the new evidence available, some of the key priorities that the Board may wish to consider are as follows:

- **Youth engagement and supporting positive mental health and wellbeing in young people**
- **Addressing climate change**
- **Promoting wellbeing and reducing social isolation in older and vulnerable people**
- **Reducing anti-social behaviour**
- **Supporting the local economy**

It is recommended that for each priority selected, an area board councillor takes responsibility for overseeing its delivery and reporting back to the Area Board on progress. The Engagement and Partnerships team will support the Area Board councillors in undertaking this work.

Chippenham and Villages Area Board 27 June 2023

Appointments of Representatives 2023/24

1. Purpose of the Report

- 1.1. To appoint Councillor representatives for the Area Board. This will include appointing to Outside Bodies and to reconstitute and appoint to any Working Groups and the LHFIFG for the year 2023/24.

2. Background

- 2.1. Area Boards are invited to appoint Councillors to be their respective lead for particular Outside Bodies, Working Groups and the LHFIFG. The following guiding principles are in place for Councillors when taking on one of these roles:

- To be the main Area Board point of contact for local Officers within their respective area
- To attend (and often Chair) relevant working groups of the Area Board
- To work collaboratively with relevant local partners and community groups
- To provide regular updates back to the Area Board in relation to their Group/Outside-Body including providing feedback on the success or limitations of previously funded Area Board grants (if applicable)

- 2.2. The Area Board is invited to appoint Councillor representatives to the Outside Bodies or Groups (which do not fall under one of the Area Board Priority areas) listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

3. Main Considerations

- 3.1. The Local Highways and Footpath Improvement Group ([LHFIFG](#)) operates as an informal working group making recommendations to the Area Board for approval. Terms of Reference are set out in **Appendix B** for information. The Area Board are invited to appoint a Lead Councillor on an annual basis.
- 3.2. Any amendments to the currently appointed Representatives on Working Groups can be agreed by the Area Board here or at any future scheduled business meeting.
- 3.3. If a new Working group is required, the Strategic Engagement & Partnerships Manager will work with the Board to set out the exact purpose and Membership, which would then be agreed by the Area Board at its next scheduled business meeting.

4. Financial and Resource Implications

4.1. None.

5. Legal Implications

5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

7.1 None.

8. Equality and Diversity Implications

8.1 None.

9. Delegation

9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Members as Lead representatives to Outside Bodies, any Working Groups and to the LHFIG, as set out at Appendix A;
- b. Note the Terms of Reference as set out in Appendix B.

Lisa Alexander, Senior Democratic Services Officer

Appendices:

Appendix A – Appointments to Outside Bodies, Working Groups and the LHFIG
Appendix B – LHFIG Terms of Reference

Unpublished background documents relied upon in the preparation of this report

None.

Appendix A

Representative Appointments 2023/24

Appointments on Outside Bodies and Non-Priority Working Groups will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

Outside Body	Current Councillor Representative	Proposed
Chippenham Multi-Agency Forum	Cllr Kathryn MacDermid, Cllr Ross Henning and Cllr Nick Murry	
Chippenham Town Team	Cllr Clare Cape	
Chippenham Arts Team	Cllr Ross Henning and Cllr Liz Alstrom	

Working Group	Councillor Representative	Proposed
Local Youth Network	Cllr Adrian Foster, Cllr Peter Hutton, Cllr Kathryn MacDermid, Cllr Ross Henning and Cllr Liz Alstrom	Cllr Liz Alstrom and Cllr Kathryn MacDermid to Co-Chair
Health and Wellbeing	Cllr Clare Cape and Cllr Adrian Foster	Cllr Clare Cape
Climate and Ecological Emergency Forum	Cllr Nic Murry	

<p>LHFIG Councillor Representative Note: This position is appointed annually</p>	<p>Cllr Nic Puntis, Cllr Ross Henning, Cllr Nick Botterill and Cllr Adrian Foster</p>	<p>Cllr Nic Puntis, Cllr Ross Henning, Cllr Nick Botterill and Cllr Adrian Foster</p>
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LOCAL HIGHWAY & FOOTWAY IMPROVEMENT GROUPS (LHFIG)

TERMS OF REFERENCE

Membership of the LHFIG

The LHFIG will normally be made up of:

- Members of the Area Board
- Town and Parish Council representatives
- Community / Stakeholder representatives

It is recommended that the groups do not normally consist of more than 10 representatives, but for larger community areas this may not always be feasible.

Representatives should act as a conduit between their organisations and the LHFIGs by putting forward the views of the body they represent and providing feedback to its members regarding the work of the LHFIGs. The group members will also need to be mindful of the needs of the community area when making their recommendations, as not all councils and groups may be represented on the LHFIGs.

Recommendations to the Area Board will usually be reached by consensus, but if necessary, these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire councillor. Membership of the LHFIGs will cease when a member ceases to hold the stated office as first appointed, or when a parish/town council or group choose to nominate an alternative representative.

The LHFIGs may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of LHFIGs members

Appointment of Wiltshire Council members to the LHFIGs will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the LHFIGs (e.g. town/parish council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

Media relations

Members of the LHFIGs must not issue press statements on behalf of the Area Board.

Any press statements about the work of the LHFIGs should be agreed between the Chairman of the LHFIGs and the Chairman of the Area Board, and in consultation with

Wiltshire council's communications team. You can contact the communications team at communications@wiltshire.gov.uk.

Meetings

It is recommended that the LHFIGs meet four times a year. Ideally the meetings should be 2 to 4 weeks in advance of the Area Board meetings. Meetings are intended to be limited to the membership set out above and is open to other members of the Area Board who wish to attend. It can be open to public if the LHFIG chair wishes, and by invitation. It should be noted that LHFIGs are advisory bodies and do not exercise delegated decision-making powers. All decisions are to be ratified by the Area Board.

Officer support

Meetings will be attended by relevant officers from Wiltshire Council, including a Senior Transport Planner, a Senior Traffic Engineer, Local Highway Maintenance Engineer and the local Community Engagement Manager. Attendance by officers of other expert knowledge may be arranged when necessary.

Additional support will be provided outside of the meeting by the Corporate Office Business Support unit as currently for Area Boards, for the purpose of arranging meetings, venues, and the production of meeting action notes.

Terms of reference

The LHFIGs have no formal decision-making authority on operational matters or budget expenditure but act as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full LHFIG meeting before being brought to the next Area Board for approval.

The LHFIGs terms of reference are set out at Appendix A:

Examples of projects the LHFIGs can and cannot fund are set out in Appendix B:

Terms of Reference

1. Small-scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small-scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Transport, Waste, Street Scene and Flooding. The funding allocation is a mixture of highways and council capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management.

It cannot be used to fund revenue functions, such as routine maintenance schemes or the provision of passenger transport services.

A list of schemes which the groups can fund in contained in Appendix B

Schemes considered by the LHFIGs must have first been raised through the highway improvement request system and endorsed by the relevant town or parish council.

The LHFIG's can be directed to look at issues identified by Highways Officers when considered appropriate. For example, when an issue is raised for which other centrally held resource does not exist.

In choosing their local transport schemes, Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is more than the total discretionary amount available as part of the group's annual allocation.

Appendix B – Example of projects which can and cannot be funded by LHFIGs

LHFIGs can fund the following:

Pedestrian improvements: including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).

Cycle improvements: new cycle paths, cycle parking / storage.

Bus infrastructure: new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.

Traffic signing: new and replacement signs (including signposts), street name plates, village gateways.

New road markings: new and replacement of existing markings.

Speed limits: assessment and implementation.

Waiting restrictions: assessments and implementation.

Footpath improvements: styles, gates, surface improvements to rights of ways (council maintainable only).

Drainage: minor improvements, new gullies.

Street lighting: new installations.

Traffic management measures: including Sockets and posts for SID (Speed Indication Device) equipment.

As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.

LHFIGs cannot fund:

Routine maintenance: such as gully emptying, ditch clearing, hedgerow cutting, pot hole repairs.

Service subsidy: bus services

Promotional campaigns

SID equipment

Improvements for individuals and properties

As a general rule, activities that repair, clean, tidy or remove something that is already present are likely to be considered routine maintenance and cannot be funded by LHFIGs.

Statement from Wiltshire Wildlife Trust concerning the closure of Vincients Wood for Ash Dieback woodland works

June 2023

Vincients Wood has been closed to the public for safety reasons to enable Wiltshire Wildlife Trust to fell and remove diseased ash trees from the woodland and carry out reinstatement works.

Sadly, Vincients Wood contained a large number of ash trees which were infected by Ash Dieback and were either dead or dying. Seemingly healthy-looking trees were infected and can deteriorate rapidly, resulting in trees collapsing or shedding limbs and branches.

Our normal procedure for dealing with hazardous trees is to remove individual dangerous limbs or monolith the trees, and only fell the whole tree if essential. However, at Vincients Wood the extent of the disease and the public hazard from the diseased trees throughout the wood meant that this approach was not possible if we wished to keep the woodland open to the public. Whilst most of the ash trees had to be removed, we have been able to retain around 30 ash trees that were identified as having potential for bat roosts. As a result, an area will need to remain permanently closed to the public.

Since the felling, we have commenced the reinstatement of entranceways and paths and the improvement of habitat for wildlife, which has included the creation of a glade and a pond. A small amount of the remaining timber will be logged to create simple, low level 'stepping stone' trails for children and define the new paths. A map of the new routes will be posted on site and online.

We very much wanted to have the woodland open by now. However, timber extraction has been delayed due to ground conditions and the unique and challenging nature of the site access. We have been exploring multiple options to extract the timber, to find a route that causes as little disruption to local residents as possible. We have appointed a contractor and the work is scheduled to take place in late June and early July. We are working closely with the contractor to minimise disruption to local residents whilst this work is carried out.

We have sent a letter to local residents and updated our website. Once the extraction has been completed, there will be final reinstatement works to be carried out and then we will be in a position to safely reopen Vincients Wood to the public.

Most of the space created by the felling will be replanted with a diverse mix of native, broadleaf trees in the autumn and winter planting season.

We apologise for any inconvenience that this extended closure period has caused. For now, people must not enter the wood, which remains closed for everyone's safety.

Please see: www.wiltshirewildlife.org/vincients-wood-chippenham for further updates.

Wiltshire Council

Chippenham Area Board

27 June 2023

Chippenham Area Grant Report

Purpose of the Report

- To provide details of the grant applications made to the Chippenham Area Board. These could include:
 - community area grants
 - youth grants
 - older and vulnerable people grants
 - area board initiatives
- To document any recommendations provided through sub-groups.

Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2023-24	£ 33,527.00	£ 30,500.00	£ 7,700.00
Awarded To Date	£ 0.00	£ 0.00	£ 0.00
Current Balance	£ 33,527.00	£ 30,500.00	£ 7,700.00
Balance if all grants are agreed based on recommendations	£ 23,029.00	£ 20,009.88	£ 7,700.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1171	Community Area Grant	Kington Langley Croquet Club	Kington Langley Croquet Club clubhouse replacement	£20000.00	£5000.00
<p>Project Summary: Our current clubhouse has been in place for 30 years and was second hand when donated to us then. It is in desperate need of replacement, wood is rotting away and leaks occur regularly. We are planning to replace it with a like for like wooden building with the same footprint. Due to the current financial situation companies are unwilling to provide quotes but we are looking in the region of £20,000.</p>					

ABG1233	Community Area Grant	Rag and Bone Arts CIC	No 7 Creative Arts space refurbishment	£230000.00	£5000.00
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Project Summary:

We are applying to the Area Board specifically for funds towards the cost of a sprung dance floor (£5,000 towards a total cost of £24,236.20), which will provide the community with its only professional dance space that can be used to both teach and hold performances in. I would like to set out below the context for this application, as I feel it's important to appreciate the impact that we are trying to achieve: We have an opportunity to create a space in the heart of Chippenham that provides dance, theatre, music and art tuition, primarily for youth arts activities, but also for the whole community. This space would be a permanent home for Riverbank Studios, ReFashion My Town, Chippenham FM and Rag and Bone Arts alongside other arts companies, as well as providing potential extra venue hire space for Chippenham Fringe February, both the Chippenham and Peacock Arts Trails and the Folk Festival. As well as a space to run their mending and upcycling fashion workshops, ReFashion My Town would like to run events for under 25s that encourage them to design and take part in regular small 'festivals', giving them a great opportunity for cooperative work and ownership of an event. The space would naturally be available for private hire for other arts events, such as one-off exhibitions and performances. As a CIC, we do not take profits; any money made is reinvested into the company to enhance its power to provide educational and creative sessions and events. As the space will include a sprung floor (and moveable dance floor already purchased by Rag and Bone Arts with funding from Chippenham Town Council), the College has expressed an interest in running dance sessions there (it currently has no facilities to teach dance), as well as the possibility of Rag and Bone Arts running its own UAL qualifications in Performing Arts in the future. It will be our intention to provide a similar offer for adults at a later time. The space is also intended to cater for small-scale independent theatre, dance and music events, providing an affordable venue within walking distance for Chippenham residents, allowing them more exposure to the arts during the current economic climate and beyond. Sited next to Cousin Normans, Bunkhouse and the beautiful space designed by Artel that they all adjoin, our attendees can benefit also from the catering and space that is available there. These ethically sound companies are the ideal neighbours as part of our intention to offer youth arts activities in a safe environment of positive community spirit, run by staff experienced and qualified in youth provision, allowing the high-quality cross-fertilization of ideas and inspiration that occurs when different art forms are practised in the same building. As this is a major conversion of a space into a high-specification, sound-proofed space, capable of providing the specialist needs of recording, broadcasting, music tuition and performance, professional-quality art delivery, contemporary dance tuition and performance and theatre, we are applying to Arts Council England for the majority of the capital that we require; however, this application requires the active pursuit of funding from other local bodies. We intend to apply, alongside Riverbank Studios, our partner in raising the conversion capital, to Chippenham Area Board, Chippenham Town Council, Screwfix Community Foundation, Kington Langley Arts, South West Community Fund, Tesco Bags of Help, Coop Community Fund and the PRS Foundation, as well as launching a crowd-funding appeal. This is alongside £50,000 of in-kind support from Artel, the architectural company that owns the building. We will have a 10 year lease arranged with Artel, which is a prerequisite for Arts Council England funding us without owning the building. We will not be applying to Chippenham Borough Lands Charity, as Rag and Bone Arts's director, Laura Graham-May, works there and this would constitute a conflict of interest. We believe that this is project can bring a significant positive contribution to the ongoing vision for Chippenham's future, giving a venue that gives safe, professional tuition for under 25s, supports local creative groups and is easily accessible to both Chippenham residents and for visitors from elsewhere to experience what local talent is nurtured here.

ABG1234	Community Area Grant	Springboard Chippenham	Springboard Chippenham New Laptop	£498.00	£498.00
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Project Summary:

We would like to apply to the area board for funding for a new laptop to replace existing IT equipment that has become obsolete. Springboard is now a paperless organisation, all records, reports and referral forms are now digital. In addition, we conduct many of our meetings online using Microsoft Teams. IT now forms a central part of Springboard's operating strategy, so it is vital that team members have reliable and current equipment to carry out their day-to-day tasks.

ABG967	Youth Grant	Art Bytes managed by dot art Services	Art Bytes Celebrating Creativity in Chippenham	£31700.00	£390.00
<p>Project Summary:</p> <p>Partnering with The Arts Society Wessex, Art Bytes wants to offer a free, exciting and unique opportunity to Chippenham schools to celebrate the creativity of your Year 5 and Year 9 pupils, develop a strong community of schools in Chippenham, and give Secondary schools a national platform to celebrate the art being created as part of the learning. In addition to the Art Bytes programme (please see details below), there will be hosting a local exhibition of the artworks of your Year 5 and Year 9 pupils at a local venue in Chippenham to coincide with the Art Bytes Celebration Events being held around the country at our official cultural partner venues, on the 7th of June 2023. In addition to the exhibition and event, TAS Wessex will lead creative activities for young people and adults alike to join in and be creative throughout the evening. ART BYTES: Art Bytes is a small unfunded not-for-profit social enterprise that was created in reaction to the pandemic, based on 10 successful years of our forerunner programme, dot-art Schools, which has proven to improve pupil well-being, boost their confidence and self-esteem. We are very proud of our inaugural year (2021-22) of Art Bytes with almost 100 schools and close to 1300 pupils taking part across England. One of the judging panel Marlene Wylie, President Elect, National Society for Education in Art & Design had this to say: "Wow! What an achievement, it is excellent knowing that close to 100 schools have participated nationally in this competition. I remember vividly my experience of taking part in competitions at school and the important part it played in receiving recognition for something I was passionate about. Opportunities like this allow young people to develop self-esteem, confidence and a sense of achievement. I am delighted to be involved in such important work!" Art Bytes is open to all Primary (Year 5), Secondary (Year 9) and SEND schools in England. To find out more about Art Bytes, please visit our website. You can also view a range of useful videos on our YouTube channel, including the Live Stream from our first Celebration Events this June, our National Winners announcement film, and a walk through of the virtual gallery. A panel of industry professionals selected their top three works from each school, then a public vote took place to choose the school winners, which are all exhibited in the Art Bytes Virtual Gallery, here: artbytes.co.uk/virtual-gallery-2022. Finally, the judges met for the very difficult task of selecting regional and national winners. What is Art Bytes? -A national EdTech programme, Art Bytes is an online, inter-school, art competition taking place annually. It culminates in a virtual gallery exhibition of the winning artworks and a celebration event for teachers, students and their families at our cultural partner venues or live streamed at school. -It is designed to build confidence and nurture talent, allowing children and young people to see galleries as places "for them" and encourages future cultural engagement. -There is intentionally no theme for the artwork entries, to make it easier for you to fit it into your existing schemes of work. -The competition is open to all Primary (Year 5) and Secondary (Year 9) and SEND schools across England. Why participate in Art Bytes? -Champion the creativity of the nation's next generation using art and virtual technology, raising aspirations for better futures. -It builds on ten years' experience running our successful North West dot-art Schools competition, proven to nurture talent, raise ambition and develop confidence, as well as support mental health and help develop vital skills for future employment. -Raise students' aspirations and engage student's families. -Help build valuable cultural capital in students and tackle the disadvantage gap that we know the pandemic has increased markedly. -Raise the profile of your school in your own region and nationally. (Often linked to your school's improvement plan.)</p>					

ABG1163	Youth Grant	Hardenhuish School	Hardenhuish School Coronation Memorial Mosaic	£490.12	£490.12
<p>Project Summary: We are looking to commemorate King Charles' coronation with a large mosaic in the school playground. The location has always been a 'meeting point' within the school grounds and we would like to celebrate this historic occasion with a piece of student designed and created artwork that will act as a focal point and area for pupils to join together. We will need to purchase materials and tools to create the mosaic and will work with groups of pupils in advance to design the mosaic. This type of project - that will reach across our school community and beyond - will allow pupils of different age groups to work together, and will be completed in after-school supervised sessions. A project of this scale is not possible during curriculum time or with allocated curriculum resources - we feel that the students will really value the opportunity to experience mosaic making with their peers as they wouldn't usually be able to.</p>					
ABG1190	Youth Grant	The RISE trust Youth	RISE Youth clubs	£23000.00	£5000.00
<p>Project Summary: Youth sessions to engage young people in fun activities. These sessions are to meet the needs of our young people who are in year 7 and 8 and then from summer term in year 6, this allows them to meet new young people, receive support and engage in activities based on youth work themes or local issues to our young people, eg, mental health, wellbeing, healthy relationships, financial support, environmental education and being part of our communities. These sessions are based in community spaces. Giving young people a sense of somewhere they can belong and turn too, as well as RISE youth staff our young youth team support these sessions by being role models and young people can look up to them.</p>					

ABG1224	Youth Grant	Youth Success Academy CIC	Mental Health and Entrepreneurship Programme for Disadvantaged Young People	£45000.00	£5000.00
<p>Project Summary: Cut the Cr*p and Thrive - Helping young people be more of who they are and thrive. Vision: Creating a happier and healthier community of young purpose driven role-models and leaders. Mission: A 12-month programme using a combination of emotional change therapy, personal and business coaching and mentoring, to help young people create a more positive mindset and future. Programme: It is aimed at young people between the ages of 16 to 21 years old, who are struggling with finding their path in life, to help them find their sense of purpose and create opportunities for them to thrive. Many young people feel lost in themselves because they have been told that they are not good enough by their peers, family and/or school, due to "being different", are neuro-divergent and/or have learning difficulties. This can lead to low self-esteem, isolation and mental health issues. This programme will help them create better values, beliefs, and a more appealing mental map of their future. Step one in the process is to help these young people create a healthier mindset and then we will guide them through a process of discovering their own sense of purpose. During this stage, we will work on shifting their limiting self-beliefs into empowering ones, enabling them to see their own potential and capabilities. Next and final stage is to help them create a vision for a purpose driven project that will help build their confidence and sense of contribution within the community. We empower young people to be resourceful, create opportunities for themselves and contribute to their local community. Programme: We will take on 10 - 15 young people on this 12-month programme where we will teach and mentor them and work with them to create a healthier mindset and also give them the skills that are required for them to launch a meaningful project for themselves and their community. Key outcome: Create happier and healthier young people in both mind, health and spirit. Create space and opportunities for young people to thrive within themselves and the community. Programme Outline: 3 month weekly live sessions + 1:1 coaching Map of the world and how our minds work What are values? And how are they created Understanding Empowering beliefs and limiting self-beliefs (Intervention day) The power of language The power of physicality/energy Discover your purpose Understand and develop emotional resilience Design Your Life The Power of Decisions *Each of these sessions come with a practical exercise/intervention where we help the young person "embody" their new-found clarity and beliefs about themselves and others. 3 month project creation + 1:1 coaching (virtual) Entrepreneur Mindset (Resourcefulness, Goal-setting, resilience, self-leadership) Positive money mindset / Financial literacy (Rob Moore?) Get inspired! (Showcase of purpose driven entrepreneurs and their journeys) 7 steps in launching a business/project (Vision, research, planning, funding, marketing, testing, launching) 6 months to get project launched and up and running Business mentoring (Online, group + 1:1) Personal mentoring/coaching (Online, group + 1:1) Pitch to funders (Chippenham Council, Arts Council, CBLC, Rob Moore foundation, Aster, School of Social Entrepreneurs etc.) Additional: Guest speakers (Young leaders, entrepreneurs, change makers etc.) Potential Partners: Gym/Exercise programmes ABM Business mentor Town Councils Local Youth Networks Wiltshire Council Mental Health Workers Local Mentors and Youth Workers Local business hubs and/or co-working offices Aster Group/School of Social Chippenham Library</p>					

Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
 - Community Area Grants (capital)
 - Youth Grants (revenue)
 - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young person's funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub-groups of the Area Boards.

Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

Legal Implications

13. There are no specific legal implications related to this report.

Workforce Implications

14. There are no specific human resources implications related to this report.

Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community-based projects and schemes where they meet the funding criteria.

Proposals

17. To consider and determine the applications for grant funding.

Report Author

- Ros Griffiths, Strategic Engagement and Partnership Manager, Ros.Griffiths@wiltshire.gov.uk

No unpublished documents have been relied upon in the preparation of this report.

25th April 2023 – Meeting Tracker - FINAL

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
1.	Attendees, Apologies & Introductions				
	Present	Ross Henning (WC) Kirsty Rose (WC – Officer) Adrian Foster (WC) Kathryn MacDermid (WC) Clare Cape (WC) Mike Barber (Seagry PC) Laurence Cable (Chippenham Cycling Development Group) Lesley Palmer (Grittleton PC) Graham Worsnop (North Wraxall PC) Nic Puntis (WC) Diane Webb (Biddestone PC)			
	Apologies	Howard Greenman (WC) Liz Alstrom (WC) Alex Cooper (Chippenham TC) Anthea Kelsall (Biddestone PC) Nick Botterill (WC) Alex Hall (Kington St Michael PC) Graham Trickey (Kington Langley PC) David Arnup (WC – officer) Fiona Twisse (Kington St Michael PC)			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
2.	Notes of the last meeting (24th January 2023)				
		The minutes and recommendations of the previous meeting were to be considered at the Chippenham Area Board scheduled for the 13 th March 2023			
3.	Finance				
		<u>Financial position at 25th April 2023:</u> (a) 2023-24 allocation = £36,174 (b) 2022-23 carried forward = £30,946.49 (c) 2023-24 3 rd party Contributions = £3,987.50 (d) Total Budget for 2023-24 =£71,107.99 (a+b+c) (e) Existing commitments (incl. carry over schemes from 2022-23) = £35,158.00 (f) Current Balance = £35,949.99 (d-e)			
4.	Annual Dropped Kerbs Exercise				
4.1		Suggestions for dropped kerb sites for 21/22 to be put forward for consideration at next CATG meeting. 14/09/2021 <u>New Requests</u> Queen's Crescent (Cepen Park & Hunters Moon)	25/04/2023 The substantive bid was not accepted. The £12058 funding contribution remains allocated to dropped kerbs subject to LHFIFG confirmation for this funding.		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<ul style="list-style-type: none"> • Pathway from Carnarvon Close behind the cooperative • Windsor Close Junction • Clover Dean Junction • Farleigh Close Junction <p>There are a number of sites that are likely to be put forward as requests ahead of the next CATG meeting.</p> <p>Cllr Foster raised concerns that dropped kerbs are an important requirement to assist with accessibility and will be writing to Cllr McClelland to request additional funding. Also CATG may wish to consider a hierarchy of priorities for schemes based on safety and accessibility needs.</p> <p>CATG agreed a £6,000 allocation with a 25% contribution requested from Chippenham Town Council</p> <p>17/11/2021 Chippenham TC are collating dropped kerb requests to form a substantive bid. The parish councils are encouraged to put forward any dropped kerbs in their area for CATG consideration</p> <p>The dropped requests in the Queens Crescent area will be progressed with Ringway</p> <p>22/02/2022 CTC are compiling a list of dropped kerb requests in the town. Currently 42 locations.</p> <p>KR to seek guidance as to whether dropped kerbs in villages can be combined with town for substantive bid.</p> <p>19/04/2022</p>	<p>Funding has been awarded from GWR to provide the dropped kerbs at Marshall Street and Dover Street junctions with Loyalty Road and dropped kerbs at Ivy Road. LHFIG to write to GWR to pass on thanks for funding.</p> <p>The group may wish to consider phased delivery of the dropped kerbs on the master list.</p> <p>Correspondence ongoing with Cabinet Member regarding substantive bid and impact regarding equality act and impact.</p> <p>It was agreed to develop a route – prioritising primary schools, hospital/surgery and bus stops – for delivery of dropped kerbs with funding available. KR to circulate prior to next meeting.</p>		<p>AF</p> <p>KR</p>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Allocation made to substantive bid for dropped kerb provision in Chippenham of £12,058.</p> <p>KR to review locations provided to assess feasibility</p> <p>26/07/2022 The group agreed to make a substantive bid as proposed but if unsuccessful, the contribution will be used to take a phased approach to delivery.</p> <p>List of dropped kerbs provided by CTC to be discussed at their meeting.</p> <p>Future dropped kerb priorities will be those in the villages</p> <p>04/10/2022 Substantive bid to proceed excluding dropped kerbs that have been provided already.</p>			
5.	Waiting Restrictions				
5.1	Waiting Restriction Review – Batch advert – Chippenham Town	The current list has been circulated and includes recent additions requested through LHFIG. A budget allocation for the advertisement cost is required.	<p>25/04/23 LHFIG to consider £2500 allocation to fund TRO advert costs.</p> <p>Funding agreed subject to town council contribution. To be progressed to advert.</p>		KR
6.	Major Maintenance				

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		01/06/2021 Major maintenance list for 2021/22 was included via email, but can also be found here: Highways Asset Management - Wiltshire Council	04/10/22 Highway maintenance programme 2021-2025 can be found here Highways Asset Management - Wiltshire Council		
7.	Priority One Schemes				
	<p>CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker:</p> <ul style="list-style-type: none"> • A summary will be retained • The entry will be “greyed out” to indicate scheme in progress and no further discussion is required at the CATG meeting unless otherwise indicated. • MR will provide updates • The item will be removed once the scheme has been implemented • A <u>maximum</u> of 5 LIVE priority 1 schemes to be progressed at any one time. 				
7.1	5827 – Installation of four sets of White Gates and associated improvements, Biddestone	24/01/23 Order issued to Ringway for outstanding works. Awaiting completion.	25/04/23 Ringway were unable to complete these works before the contract ended. A new order is being raised with Milestone for completion.	1	To note
7.2	6846 - Road Safety at The Street B4039 Nettleton Road and Church Hill junction Burton	24/01/23 20mph speed limit report has been issued to Parish Council for consideration. The report recommends the introduction of a 20mph speed limit on Nettleton Road.	25/04/23 Awaiting update from parish council. Estimated cost of implementation is £5500. Funding to be considered once update received from parish council.	1.	PC

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
7.3	4-20-10 Parliament St / Chippenham	24/01/23 Works pack being prepared. Construction programmed for May 2023.	25/04/23 Works to commence on 9 th May 2023.	1.	To note
7.4	4-19-5 Hill Rise / Barrow green	24/01/23 Awaiting TRO consultation for 20mph speed limit.	25/04/23 TRO advert to commence 27 th April until 22 nd May for consultation. The estimated implementation costs are £15,000. This is yet to be allocated. Costs to be considered at next meeting following TRO advert.	1.	To note
7.5	4-20-15 C151 Ford	24/01/23 KR to arrange further site meeting with GW and NB to discuss PC preferred options.	25/04/23 Meeting held to discuss options. It has been agreed that signing and road marking changes on the C151 Ford are most appropriate. The estimated cost for providing these changes is £3000. Funding agreed for this subject to parish council contribution. In addition, 2no informal crossings on the A420 in Ford are proposed at an estimated cost of £6000 (£12,000 total) each.	1	NWPC KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
			Detail design to be drawn up to facilitate investigation into alternative funding opportunities.		
7.6	4-20-4 B4039 Hillside Burton	24/01/23 Assessment report from Atkins being reviewed by KR and advice sought on recommendations from Wiltshire Police. Report to be circulated once review complete.	25/04/23 A recommendation has been made to extend the 30mph speed limit to include Hillside. The estimated cost of this is £3700 including the TRO cost. To be discussed at next meeting pending parish council update.	1.	<i>PC</i>
7.7	4-21-11 & 13 Upper Seagry	24/01/23 Seagry Primary School have submitted a TAOSJ application. The advisory 20mph speed limit is to be taken forward under this. A road safety visit was carried out to observe school drop off. Report to be circulated.	25/04/23 The advisory 20mph limit is to be funded by TAOSJ and installed during 23/24 financial year. Improvements to pedestrian warning signing on Henn Lane has been recommended at an estimated cost of £1000. Improvements at 3 entrances to village recommended at £4000 for signing and road marking per gateway (£12,000 total). Village gates may also be provided at an additional £1000 per gate.	1.	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
			Parish Council would like to be provided with details around what traffic calming features may be needed to create a 20mph zone.		<i>KR</i>
7.8	4-21-18 A350 to A420 Bumpers Farm roundabout to B4039 Yatton Keynell slip road turning	<p>Excessive speeds creating significant highway safety issues. Attached letter refers</p> <p>Reduction in speed limit from the western approach to the slip road on the A420 to slow traffic and to reduce speeds at Allington crossroads and onwards to Bumpers Farm roundabout. Attached letter refers.</p> <p>14/09/21 Group agreed a speed limit assessment would be appropriate and would like to see this extend further along the A420 to the boundary. North Wraxall and Chippenham Without Parish Councils to be approached to consider a 25% contribution (£625) of the £2500 assessment cost.</p> <p>17/11/2021 PC contributions agreed. KR to order speed limit assessment with Atkins. £2500 total - £625 NWPC, £625 CWPC, £1250 CATG.</p> <p>22/02/22 Assessment to be undertake in 2022/23 financial year.</p> <p>To be moved to priority 1.</p> <p>26/07/22 Atkins to undertake speed limit assessment.</p>	<p>25/04/23 KR preparing report in line with new adopted speed limit review process. To be circulated upon completion – likely to be mid to end of May.</p> <p>KR to discuss with major projects team in light of changes on A350 in this area.</p>	1	<i>KR</i>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>KR has provided additional background information to Atkins regarding parish council concerns to feed into review process.</p> <p>PC would like to see Atkins assessment before it is finalised to allow feedback into the process.</p> <p>04/10/22 Awaiting completion of Atkins assessment.</p> <p>24/01/23 Atkins assessment circulated and parish council comments received. KR to review before final report is issued.</p>			
7.9	Kington St Michael – Advisory Crossing	<p>24/01/23 Works pack being prepared. Construction in 2023/24 financial year</p>	<p>25/04/23 Construction to commence 2nd May 2023.</p>	1.	To note
8.	Priority Two / Pending Schemes				
8.1	5753 - Replace informal crossing points with zebra crossings Queens Crescent, Chippenham	<p>24/01/23 School currently updating travel plan. School travel plan advisor details have been provided to the school for assistance.</p>	<p>25/04/23 To be removed from list.</p>	2	To note
8.2	4-20-3 Hardenhuish Avenue Chippenham	<p>24/01/23 Site meeting held. Cllrs to letter drop residents to identify issues and concerns.</p>	<p>25/04/23 Cllr MacDermid and town councillors to canvas residents.</p>	2.	KM
8.3	4-20-7 Bristol Road, Chippenham	<p><i>Request for formal crossing (Puffin / Zebra) by the entrance to Lidl Store. https://www.google.co.uk/maps/</i></p>	<p>25/04/23</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>24/01/23 KR explained that having reviewed the pedestrian assessment further, a formal crossing near Lidl can be recommended. The likely cost being in the region of £80,000. This would be a substantive bid.</p> <p>The group asked that consideration continue to be given to a reduction in speed limit to 30mph. Discussion also took place around the provision of a crossing at Hathaway medical centre. It was agreed to investigate improvements to the refuge island.</p>	<p>Revised report circulated with note tracker recommending signal-controlled crossing.</p> <p>LHFIG to consider funding detailed design at estimated cost of £20,000.</p> <p>The group remain keen to see 30mph speed limit on Bristol Road.</p> <p>KR is to discuss with major projects team to determine if any scope for additional funding and how the changes at Bumpers Farm may impact this.</p> <p>Cllrs to approach schools to update travel plans to potentially apply for funding through TAOSJ.</p>		<p>KR</p> <p>KM / NP</p>
8.4	4-20-11 Fairfoot Close to Gascelyn Close	<p>Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery.</p> <p>19/04/2022 KR provided required width information for land to Laura Gosling</p> <p>26/07/22 Initial discussions with Greensquare re: land are encouraging. KR to continue discussions with legal team.</p> <p>04/10/22</p>	<p>25/04/23 Land purchase is progressing. Design work to take place once resource is available.</p>	2	KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		Greensquare are in favour of selling land to WC for this scheme at a small cost. It has been agreed that the cost of this, and legal fees, will be covered centrally at no cost to LHFIG. Design work can now progress. Site meeting to be set up.			
8.5	4-20-12 Baydons Lane to Long Close	Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery. 04/10/22 No update	25/04/23 No update. Sustainable transport currently working on priorities raised by CNDG.	2.	<i>To note</i>
8.6	4-21-1 Shared Use Path – Island Park	Laura Gosling is looking into feasibility of some widening and signing in this area already. To be progressed by Sustainable Transport for further discussion.	25/04/23 No update. Sustainable transport currently working on priorities raised by CNDG.	2	<i>To note</i>
8.7	4-21-9 Abbeyfield School	24/01/23 Signing ordered and awaiting installation. Pedestrian crossing data received. KR to complete and circulate assessment.	25/04/23 Order re-issued to Milestone for sign install as not completed by Ringway. Report circulated with note tracker. Recommendations for waiting restrictions, informal crossing improvements and extension of speed limit. Estimated costs are: <ul style="list-style-type: none"> Enhanced informal crossing £3000 Waiting restriction install (following advert) £600 	2	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
			<ul style="list-style-type: none"> • Extension of speed limit - £3500 • Removal of existing dropped kerb £1000 <p>The group asked that KR discuss with highways development control as to potential to include within school planning application.</p> <p>No funding agreed although the waiting restrictions will be advertised as part of the wider review.</p>		<p>KR</p> <p>To note</p>
8.8	4-21-10 West Dunley Fosseway/C86, Grittleton	<p>24/01/23</p> <p>Further review undertaken of extended area. In addition to the previous recommendations, it is recommended to install 2 x Double bend / For ½ mile signs, 2 x Chevrons and paint 2 x SLOWs on the carriageway. The total for all works, including traffic management, is £6000.</p> <p>PC to consider and confirm contribution.</p>	<p>25/04/23</p> <p>PC have confirmed contribution of £1800. LHFIG to consider allocation of remaining £4200.</p> <p>Funding agreed. To progress to implementation</p>	2	KR
8.9	4-21-14 Lowden Grass Verges	<p>24/01/23</p> <p>Awaiting installation.</p>	<p>25/04/23</p> <p>Deadline for completion in mind-June</p>	2	DA
8.10	4-21-21 Hill Corner Road, Chippenham	<p>The junction of Hill Corner Road (HCR) has become increasingly dangerous, not only for the fellow driver but for the pedestrians and the local wildlife too! Since the Birds Marsh development has sprung up there has been a huge uptake in traffic, plus cars heading down the steep hill towards the HCR junction are usually traveling far too fast which has resulted in several cars crashing through</p>	<p>24/01/23</p> <p>To be reviewed in Summer 2023 once new patterns are established following road opening.</p>	2	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>the Tale of Spice car park and demolishing the fence and telecoms units. It won't be long before a serious accident will happen which may result in an injury or worse, death.</p> <p>HCR/Malmesbury Road junction should be 'widened' to allow vehicles that are turning into HCR from the steep hill side of Malmesbury Road to turn safely without hitting other vehicles that are stood waiting to get out. If a 'small' roundabout was added at this junction, then this would help to make drivers 'slow down' to this point and help to reduce the issues with pedestrians crossing over the road by moving the current traffic island in the centre of the new widened part and a path added on the opposite side to allow pedestrians to be able to cross the road safely.</p>	<p>Cllr MacDermid is meeting David Lear and will raise issues with Hill Corner Road and issues relating to Birds Marsh development.</p> <p>Reports that link road not being used as much as expected due to collisions at Malmesbury road roundabout. KM to report back to next meeting re outcome of discussions with highways development control.</p>		KM
8.11	4-21-22 Saxon Street, Chippenham	<p>24/01/23 Awaiting confirmation of street nameplate requirement from TC.</p> <p>Waiting restrictions to be included as part of batch of restrictions to be advertised</p>	<p>25/04/23 Awaiting confirmation from TC re street nameplate.</p>	2	CTC
8.12	4-20-1 A429 Stanton St Quintin – request for pedestrian crossing	<p>24/01/23 KR to circulate report once complete.</p>	<p>25/04/23 Report being prepared however the need for improvements has been highlighted to development control and the following statement provided:</p> <p><i>“Wiltshire Council Spatial Planning Team are assessing opportunities for further employment near to J17 as part of the Local Plan</i></p>	2	KR To note

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
			<i>Review. Should these opportunities be progressed for formal allocation, then the Highway Authority will seek to sustainably link these new developments with existing settlements such as Stanton St Quinton”</i>		
8.13	4-22-2 Roundwood View, Christian Malford	24/01/23 Installation to take place in 2023/24 financial year as contractor is fully programmed until end of March.	25/04/23 Construction works complete. Item to be removed from note tracker.	2.	To note
8.14	4-22-4 C86 Yatton Keynell to Grittleton (Hazard Marker Posts)	24/01/23 Awaiting installation.	25/04/23 Expected to be complete mid-June.	2.	DA
8.15	4-22-6 Primrose Way, Chippenham – Street nameplate	24/01/23 Funding from TC confirmed. Street nameplate to be ordered for installation next financial year.	25/04/23 Awaiting installation.	2.	Local Highways
8.16	4-22-7 Malmesbury Road, Chippenham – Crossing nr St Pauls Church	24/01/23 Changes to belisha beacon to increase visibility are estimated to be in the region of £3000. To be considered for funding. Road markings to be put on list for refreshing.	25/04/23 LHFIG and TC to consider funding (£3000) On hold for time being due to funding constraints.	2	To note
8.18	4-22-8 Forest Lane Pewsham – amendments to bollards.	24/01/23 Removal and replacement of bollards is appropriate. Needs approval from RoW team. Cost estimate £1000. Confirmation of contribution from the TC is required.	25/04/23 Funding contribution from CTC confirmed. Order to be issued.	2.	KR
8.19	4-22-9 Hardenhuish Lane to Stainers Way, Chippenham	24/01/23	25/04/23	2.	CTC

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		Removal of barrier and replacement with bollard appropriate. Cost estimate £750. Confirmation of contribution from the TC is required.	Awaiting confirmation of funding from CTC. To be tabled at next PET meeting.		
8.20	4-22-10 Hardenhuish Lane, Chippenham – refuge island	24/01/23 Ongoing. KR to review	25/04/23 There is no scope to widen the existing refuge. Alterations could be made to remove this and provide a build-out however this is likely to meet with local concern. It was agreed that retaining the island but moving lighting column from within centre of island would be appropriate. To be included in TAOSJ discussions with the schools.	2.	KM / NP
8.21	4-22-12 Waters Edge/Pewsham Way	24/01/23 Recommendation is to increase distance between barriers rather than removal or replacement. Cost estimate £500 Confirmation of contribution from TC is required.	25/04/23 Funding contribution from CTC confirmed. Order to be issued. Cllr Cape highlighted that a toucan crossing is likely to be required in future due to increased use of this area.	2.	KR
8.22	4-22-13 A350 Plough Crossroads, Kington Langley – request for pedestrian crossing facility.	24/01/23 Atkins traffic signals do not recommend changes to intergreen timings to facilitate crossing as due to the technology used, this could increase conflict between pedestrians and vehicles.	25/04/23 Awaiting update from Atkins. KR to provide as soon as available.	2.	Atkins/KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		Atkins are to investigate the feasibility of providing a dedicated crossing although it is acknowledged that this will not be compliant with recommended standards. Awaiting outcome of Atkins review.			
8.23	4-22-14 Minster Way Chippenham - amendments to shared use path	24/01/23 Tarmac area of verge and replace sign as requested. Cost estimate £2000. Contribution from TC to be confirmed.	25/04/23 Funding contribution from CTC confirmed. Order to be issued. Construction expected in June.	2.	<i>To note</i>
8.24	4-22-15 Hungerdown Lane, Chippenham – amendments to shared use path at junction	24/01/23 Ongoing. KR to review	25/04/23 No update. Still on list – design and cost estimate to be prepared.	2.	<i>KR</i>
8.25	4-21-28 C164 Giddeahall to Upper Caste Combe & C179 West Yatton Lane from Yatton Keynell	The C164 is being used by vehicles which are ignoring the weight limit and current advisory signs. This results in vehicles becoming stuck between two walls in West Yatton and damage to private property. The current signage is inconsistent being different at either end of the C164 & on C179. 24/01/23 Awaiting confirmation of contribution from Parish Councils. LHFIG to consider funding at next meeting if parish contributions confirmed.	25/04/23 Estimate for proposed signing £2800. Requires approval from YKPC and CCPC. Funding contributions from parish councils to be confirmed. Funding from LHFIG to be agreed at next meeting.	2	<i>PC</i>
8.26	4-22-11 Malmesbury Road Roundabout - Crossings	Request for crossing provision at Malmesbury Road roundabout. Please see redacted request form. It was suggested that the crossing provision and issues with developer installations be brought up at full council.	25/04/23 The provision of a crossing at this location will need to be incorporated with the existing traffic signals and as	2.	<i>KR</i>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		24/01/23 KR to review.	such is a scheme likely to be outside of the LHFIG scope. It is recommended this is highlighted within the LCWIP. KR to investigate if Capability Funding available for this.		
8.27	4-22-16 Grittleton Rd/John Aubrey Close – Yatton Keynell – Dropped Kerbs	24/01/23 Dropped kerbs are feasible. Cost estimate £2000. Parish Council to consider contribution.	25/04/23 Parish Council contribution agreed at £600. LHFIG to consider funding remaining £1400. Funding agreed. To progress to implementation.	2.	KR/DA
8.28	4-22-17 Railings replacement, Slaughterford	24/01/23 LHFIG are minded to provide funding however a formal quote is to be provided by the Parish Council for the works. Parish Council contribution is also required.	25/04/23 Quote provided by parish council £7,258.72. Request for funding by £5081 made to LHFIG. Low funding priority for group – would like parish council to consider alternative funding sources. Funding not allocated at this stage but will revisit if other funding sources are not available. List of alternative funding sources to be developed and sent to parish councils.	2.	BPC

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
8.29	4-22-18 Seagry Road, Sutton Benger	24/01/23 LHFIG support investigation of traffic calming on Seagry Road. KR to review.	25/04/23 Traffic survey requested to provide data on existing speed and traffic profile.	2.	
8.30	4-22-19 Pewsham Estate – dropped kerbs.	24/01/23 LHFIG support request. KR to review request and contact resident for more information regarding locations	25/04/23 Need information regarding locations of dropped kerbs. Cllr Cape to follow up with resident to see if locations have been identified. These locations are on a route to and from school.	2.	CC
9	New Requests submitted since the last meeting				
9.1	4-23-3 Saltersford Lane, Chippenham	Request for permanent closure to traffic of Saltersford Lane or provision of traffic calming and reduction of speed limit to 30mph for reasons of pedestrian safety. It should be noted that a planning application impacting Saltersford Lane with associated highway proposals is under consideration.	25/04/23 It was agreed that this would be sent to HDC officer dealing with this planning application.		KR
9.2	4-23-4 Marshfield Road, Chippenham	Dangerous driving has been increasing over the years which creates higher levels of risk to all road users and residents. Drivers have been observed to accelerate hard when joining from the Ivy Lane direction but then have to take evasive action due to traffic obstructions (poor design). The section of road appears as two lanes but the road is not wide enough. With increased congestion from the recently introduced New Road traffic scheme stationary traffic in the right lane drivers are forced to make changes at speed due to vehicle obstructions.	25/04/23 KR to arrange site visit and review. It was highlighted that this area is within the LCWIP – one scheme requested is a scheme along Marshfield Rd into town centre.		KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>1 - An updated safety assessment of Marshfield Road is needed.</p> <p>2 - Review the impact of recent changes to traffic management on adjoining roads.</p> <p>3 - Review road design/markings/signage.</p> <p>4 - Reduction of speed limit to 20-mph</p> <p>5 - Traffic assessment for best solution.</p>	KR to speak to Mike Crook, Sustainable Transport.		
9.3	4-23-5 Burleaze, Chippenham	<p>Burleaze is an area of Chippenham with a larger elderly demographic. Wiltshire Council have commissioned the resurfacing of the highway, but the footpaths in the area will remain in a poor state of repair. This issue is exacerbated through the fact that the footpaths are used by a more elderly demographic, increasing the risk of serious trips and falls which can often have a devastating impact on people's independence and mobility.</p> <p>I would like to see our LHFIG prioritise resurfacing the footpaths in this area. If the cost is deemed to be prohibitive, I would be grateful if the LHFIG group would consider submitting a bid for funding from the centrally held substantive funds. However the group finds the funds, I hope you will agree that the risk to our more elderly neighbours should not be deemed acceptable.</p>	<p>25/04/23</p> <p>Cllr Henning to speak to residents. DA has reviewed and condition is reasonable and there are many others that are worse in the local area requiring prioritisation.</p> <p>No further action by LHFIG at this time.</p>		To note
9.4	4-23-6 North Wraxall	<p>A maintenance survey has been completed and identified issues with regard to highway signage. The hamlet of North Wraxall has financial provisions which they would like to use to upgrade highway signs in their hamlet.</p> <p>We would like Wiltshire Council (WC), Highways department to accept the works, identified on the attached schedule. We would like WCC to price the works attributing each amount between the residents fund and WC.</p>	<p>25/04/23</p> <p>Spreadsheet provided with ballpark costs added by KR. Estimate £11,000 for completion of all requests.</p> <p>KR to provide list with costs to Graham Worsnop. To progress with programme of new sign installation in</p>		KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
			conjunction with parish council.		
9.5	4-23-8 Market Place, Chippenham	<p>Chippenham Town Council has aspirations to maximise the potential of the Market Place by creating a pleasant and safe environment for the public enjoy, installing improved street furniture, wooden planters including street trees and supporting future events. Money for these projects are currently being funded by Wiltshire Council via the Wiltshire Towns Programme.</p> <p>There are currently two official disabled parking bays in front of the Museum, and officers would seek to investigate options with Wiltshire Highways to increase disabled parking capacity near the existing taxi rank.</p> <p>For Wiltshire Council officers to investigate what measures could be put in place / changes to the current traffic regulations made to create a more friendly pedestrianised space whilst allowing access to the small car park and deliveries to businesses only. No more using this public space as a car park</p>	<p>25/04/23 KR to review options with town council officers. Possible to include TRO with wider review.</p>		KR
9.6	4-23-10 Hill Corner Road, Chippenham	<p>Hill Corner Road is a busy road, with uneven pavements and very few streetlights. As the Birds Marsh view development is being built, more and more pedestrians are using the road to access the rest of Chippenham, and a large number of schoolchildren heading to Hardenhuish and Sheldon too. Part of the road and pavement has been resurfaced, but not all of it. Artic lorries also use the Road but don't fit, so they mount the pavement (causing all the damage the resurfacing is fixing).</p> <p>More streetlights, bigger and more speed limit signs, the rest of the road and pavement resurfaced all the way to the B4069, traffic calming measures (like in London Road)</p>	<p>25/04/23 Some footway resurfacing complete. KR to check if any further surfacing – footway or carriageway – is planned.</p> <p>The group asked that this be combined with the other Hill Corner Road issue and be set aside for future review.</p> <p>LC suggested a potential point closure should be</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
			considered to alleviate the issues on Hill Corner Road.		
9.7	4-23-11 Stanton St Quintin	Request for signing to deter use of route through SSQ village as an alternative route when M4 is closed. Also request unsuitable for HGV signing and assistance to have the route shown as unsuitable for diverted vehicles on google maps.	25/04/23 LHFIG to write to Michelle Donelan to ask for assistance with changes to google algorithm for directing SAT NAV.		RH
9.8	4-23-12 Langley Road, Chippenham	<p>Cars continually park in front of our driveway over the end of the dropped curb. This creates an additional hazard when trying to exit our driveway. Our property is lower than the road itself so at the best of time it's hard to see what's coming down Langley Road (inward bound). When drivers choose to squeeze their car into a 'too small' space that may be left outside our house the vehicle creates a problematic sight hazard; we have had a few near misses when turning onto the road. This issue is exacerbated by speeding cars (which is another issue).</p> <p>Could a small section (suggest 2ft) of double yellow lines painted on the left of our driveway (as you look at it) to 'remind' people it is illegal to park over dropped curb. Small expense to WC , big help to us.</p> <p>The Town Council has been made aware that the applicant has been advised that a white "H-bar" marking may be more appropriate in this instance. The Town Council endorses this solution, subject to the above comments.</p>	25/04/23 It was agreed that a H bar access protection marking would be provided. Waiting restrictions are not supported.		To note
9.9	4-23-13 Fallow Field Close/Foxgrove/Footpath CHIP115	Six of the footways leading from quiet residential streets to footpath CHIP115 (3x from Fallow Field Close, 3x from Foxgrove) have chicane barriers on them.	25/04/23 To be discussed at next meeting.		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>As the paths lead on one side to footpaths, and on the other to the ends of quiet residential cul de sacs, I am unsure whether these barriers are performing any safety purpose. It is possible they were installed to prevent moped/motorcycle access to CHIP115. However, there are various other points along CHIP115 where access is possible without needing to negotiate chicane barriers. All six barriers may prevent disabled people from accessing CHIP115, and may therefore be illegal under the Equality Act 2010. They also massively hinder those using pushchairs.</p> <p>Please can these six barriers be removed, and if vehicle access needs to be prevented, white, reflective bollards be installed instead, ensuring sufficient clear space is maintained to enable those using mobility aids to pass through unhindered?</p>			
9.10	Bath Road, Chippenham	<p>As part of the recent granting of planning permission for the Rontec Esso petrol station on Bath Road at Patterdown roundabout, the applicant agreed to transfer a 1m-wide strip of land across the site frontage to Wiltshire Council, for the purpose of creating a future shared-use footway/cycleway across the site. This will enable the shared-use path that currently ends at the tunnel under the railway, to be extended across Brunel Court and the petrol station frontage, to link to bridleway CHIP7, which leads towards Ladyfield Road and Kingsley Park. There are also aspirations to continue the cycleway along Bath Road towards the hospital, with this route being one of the priority routes identified in the emerging Chippenham Local Cycling and Walking Infrastructure Plan (LCWIP).</p> <p>Works now need to be undertaken to design and deliver this scheme</p>	<p>25/04/23 KR and Laurence to arrange site meeting. Design resource is required. KR to discuss with Sustainable Transport.</p>		KR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
9.11	Cycle Parking Chippenham	<p>The Chippenham Cycle Network Development Group has been awarded funds from the Chippenham Town Council's Climate and Ecological Emergency Fund, to fund the installation of more cycle parking in the town.</p> <p>This is a request for inclusion at LHFIG to allocate engineering resource to progress installation.</p>	<p>25/04/23 Funding available through CNDG. Needs design allocation and would like to see if any match funding from LHFIG (£1750). This was agreed subject to being ratified at area board.</p> <p>Site visit needed.</p>		Area Board
9.12	Parking Restrictions at access to cycle routes, Chippenham	<p>Request for no loading and no parking at any time restrictions at the following locations:</p> <ol style="list-style-type: none"> 1. Little Down - where cycleway to Parliament Street will come out (also a turning head) 2. Derriads Lane – southern-most end, where path from Drake Crescent rejoins carriageway (also a turning head) 3. Evans Close - where cycleway from B4069 rejoins carriageway (also a turning head) 4. Bumpers Way – on west side of carriageway where dropped kerb access to bridleway CHIP33 is provided 5. Vincients Road – on east side of carriageway where dropped kerb access to footpath CHIP33 is provided 6. Sarum Road – on south side of carriageway where dropped kerb access to cycleway through Levi's Park is provided 7. King Henry Drive – on north side of carriageway where cycleway from Pewsham park exits – kerb here will be dropped to provide flush access to cycleway2 8. Blackwellhams – at southern-most end, where cycle path to Westmead Open Space rejoins carriageway (also a turning head) 9. Hardens Mead – at western end, where cycle path from Long Close comes out 	<p>25/04/23 To be included with batch of restrictions for review.</p>		To note

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		10. Hardens Mead – at eastern end, where cycle path from Hardens Lane and London Road comes out 11. Southmead – on west side of carriageway on corner with spur road, outside number 112 (footway dropped kerb)			
9.13	Hungerdown Lane/Folly Crossroads, Chippenham	Request for formal crossing closer to Folly crossroads on Hungerdown Lane to be on the desire line for pedestrians, cyclists etc.	25/04/23 Concerns about the impact of an additional crossing in this area were discussed, with it being raised that should a further formal crossing point be included, full signalisation of the junction may be appropriate. The group did not agree to progress this at this time.		To note
9.14	Various bridleways, Chippenham	Request for signing at bridleways listed below to make it clear that cycling is permitted. <ul style="list-style-type: none"> • CHIP7 – Bath Road through to Kingsley Park (linking to CHIP35) • CHIP35 – Hungerdown Lane to Kingsley Park (linking to CHIP7) • CHIP33 – Lords Mead to Bumpers Farm Industrial Estate • CHIW20 – Bridge over A350 at Frogwell • CHIP40 – Forest Lane to Pewsham Way 	25/04/23 Estimate for cost for signing changes to be prepared.		KR
10	AOB –				
10.1					

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
	Funding Allocations made at this meeting				
11.	5.1	Waiting Restriction Review – Chippenham (TRO) £2500 (£1750 LHFIG/£750 CTC to be confirmed)			
	7.5	C151 Ford – Road Marking and Signs £3,000 (£2,100 LHFIG / £900 PC to be confirmed)			
	8.8	C86 West Dunley bends £6,000 (£4,200 LHFIG/ £1800 PC)			
	8.27	Yatton Keynell John Aubrey Close Dropped Kerbs £2000 (£1,400 LHFIG/ £600 PC)			
	9.11	Cycle Parking Chippenham £1750 LHFIG			
12.	Date of Next Meeting - 6th July 10am				

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.
- 2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£24,749**

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

APPENDIX 1

Chippenham LHFIG		As at April 2023
Budget 2023-24		
A	£36,174.00	LHFIG allocation 23-24
B	£30,946.49	2022-23 underspend
3rd Party Contributions		
	£62.50	CTC for Saxon Street (not confirmed)
	£1,200.00	CM PC for Christian Malford Dropped Kerbs
	£1,600.00	KSM PC for Informal Crossing Improvements
	£75.00	CTC - Primrose Way
	£300.00	CTC - Forest Lane
	£150.00	CTC - Waters Edge Pewsham
	£600.00	CTC - Minster Way
Total contributions C	£3,987.50	
Total Budget 22/23 D	£71,107.99	(A+ B+C)
Scheme Commitments from 2022-23		
Saxon Street , Chippenham Street Nameplate	£250.00	
Parliament Street Phase 2 Changes	8,000.00	Contribution to total scheme cost of £21500
Dropped Kerbs	12,058.00	
Christian Malford Dropped Kerbs	£4,000.00	
Kington St Michael - Informal Crossing Improvements	£5,350.00	
Primrose Way Chippenham - Street nameplate	£250.00	
Forest Lane Chippenham - bollard changes	£1,000.00	
Waters Edge, Pewsham barrier amend	£500.00	
Hardenhuish Lane/Stainers Way barrier removal	£750.00	
Minster Way Chippenham - shared use path amendments	£2,000.00	
Remaining cycle barrier allocation	£1,000.00	
New Schemes 2023-24		
Current Commitment - E	£35,158.00	
Remaining Budget F	£35,949.99	(D-E)